



**Proposed Meeting Summary**  
**Board of Directors**  
 Thursday, January 16, 2025  
 1:00 PM

**1. Call to Order at 1:06 PM.**

**2. Roll Call:**

<b>Board of Directors members</b>	<b>Government Entity</b>	<b>Attendance Status</b>
Jeannette Bradshaw	Oakland County	P
Freman Hendrix (Secretary)	City of Detroit	P
June Lee	Wayne County	P
Dave Massaron (Chair)	State of Michigan	A
Jon Moore	Macomb County	P
Don Morandini (Vice Chair)	Macomb County	P
Dr. Erica Robertson	Wayne County	A
Alma Wheeler Smith (Treasurer)	Washtenaw County	P
Ned Staebler	Washtenaw County	P
Helaine Zack	Oakland County	V

*Absent (A); Present (P); Virtual (V) means participating online, yet unable to vote on official business.*

**RTA Representatives Present:**

Ben Stupka, Melanie Piana, Julia Roberts, Corri Wofford, Kristin Caffray, Travis Grubb, Khalil Davis, Isaac Constans, Kameron Bloye

**Other Meeting Participants:**

Rehmann - Michelle Hodges  
 WSP – English Reed-Jones  
 Mario Morrow Associates (MMA) - Ryan Bridges  
 Bhadala - Farai Gundan

**3. Approval of Agenda**

- Moved by Treasurer Wheeler Smith and supported by Member Lee. The January 16, 2025, Agenda was approved. The motion carried on the following roll call vote:

<b>Board of Directors members</b>	<b>Government Entity</b>	<b>Vote</b>
Jeannette Bradshaw	Oakland County	Y
Freman Hendrix (Secretary)	City of Detroit	Y
June Lee	Wayne County	Y
Dave Massaron (Chair)	State of Michigan	A
Jon Moore	Macomb County	Y
Don Morandini (Vice Chair)	Macomb County	Y
Dr. Erica Robertson	Wayne County	A
Alma Wheeler Smith (Treasurer)	Washtenaw County	Y
Ned Staebler	Washtenaw County	Y
Helaine Zack	Oakland County	V

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#### **4. Public Comment**

- There was no public comment.

#### **5. Executive Directors Report**

- Executive Director Stupka presented on the following topics:
  - RTA's updated Mission, Vision, Values.
  - Administration, Communications, and Core Business
  - D2A2 and DAX Ridership Trends
  - Mobility 4 All – Coordinated Human Services and Transportation Plan (CHSTP)
  - Access to Transit Program (ATP), Mobility Wallet, Corridors Framework
  - Policy and Strategy
- Member Staebler asked about the bus wraps and if there was additional revenue associated with them.
  - Executive Director Stupka answered affirmatively.
- Member Staebler also mentioned that it was difficult to find DAX (Detroit Air Xpress) upon his last time arriving McNamara Terminal at Detroit Metropolitan Wayne County Airport (DTW).

#### **6. Presentations**

##### **a. QLINE Annual Overview**

- Executive Director Stupka presented on the following topics:
  - QLINE Performance
  - 2025 QLINE Goals

- Safety Strategies
- Challenges and Opportunities
- Vice Chair Morandini asked whether or not the delays were largely out of our control.
  - Executive Director Stupka answered affirmatively and mentioned that the majority of delays have to do with emergency vehicles on the tracks.
- Treasurer Wheeler Smith asked about the state of new operators and recruiting new classes.
  - Executive Director Stupka discussed job requirements and the pace of hiring. He mentioned that QLINE consistently has new classes operators, some of which are comprised of former DDOT operators. He also mentioned that retention and recruiting are measured and tracked consistently.

**7. Consent Agenda**

**a. Approval of the November 2024 Board Meeting Summary**

- Moved by Treasurer Wheeler Smith and supported by Member Staebler. The motion carried on the following roll call vote:

<b>Board of Directors members</b>	<b>Government Entity</b>	<b>Vote</b>
Jeannette Bradshaw	Oakland County	Y
Freman Hendrix (Secretary)	City of Detroit	Y
June Lee	Wayne County	Y
Dave Massaron (Chair)	State of Michigan	A
Jon Moore	Macomb County	Y
Don Morandini (Vice Chair)	Macomb County	Y
Dr. Erica Robertson	Wayne County	A
Alma Wheeler Smith (Treasurer)	Washtenaw County	Y
Ned Staebler	Washtenaw County	Y
Helaine Zack	Oakland County	V

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**b. Approval of October, November and December 2024 Financial Reports**

- Treasurer Wheeler Smith motioned to shift the Approval of October, November and December 2024 Financial Reports from the Consent Agenda to the Regular Agenda. This was supported by Member Staebler.

**8. Closed Session - POSTPONED**

**a. Executive Director Performance Review**

- Vice Chair Morandini recommended postponing the closed session to a future meeting for Chair Massaron to participate.

**9. Regular Agenda**

**a. Approval of October, November and December 2024 Financial Reports**

- Michelle Hodges from Rehmann presented the monthly financials.
- Moved by Treasurer Wheeler Smith and supported by Secretary Hendrix.

The motion carried on the following roll call vote:

<b>Board of Directors members</b>	<b>Government Entity</b>	<b>Vote</b>
Jeannette Bradshaw	Oakland County	Y
Freman Hendrix (Secretary)	City of Detroit	Y
June Lee	Wayne County	Y
Dave Massaron (Chair)	State of Michigan	A
Jon Moore	Macomb County	Y
Don Morandini (Vice Chair)	Macomb County	Y
Dr. Erica Robertson	Wayne County	A
Alma Wheeler Smith (Treasurer)	Washtenaw County	Y
Ned Staebler	Washtenaw County	Y
Helaine Zack	Oakland County	V

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- Member Bradshaw asked about the one-time revenue.
- Secretary Hendrix asked about staffing numbers and long-term funding.

**b. Approval of 2024 Regional Transit Master Plan (RTMP) Update**

- Julia Roberts presented on the 2024 Regional Transit Master Plan (RTMP) Update.
  - Vice Chair Morandini asked how critical a master plan is for future grant funding.
    - Julia Roberts replied that it is essential to receive grant funding, as it is one of the key documents that state and federal authorities check for in their review processes.
- Moved by Member Lee and supported by Treasurer Wheeler Smith. The motion carried on the following roll call vote:

<b>Board of Directors members</b>	<b>Government Entity</b>	<b>Vote</b>
Jeannette Bradshaw	Oakland County	Y
Freman Hendrix (Secretary)	City of Detroit	Y
June Lee	Wayne County	Y
Dave Massaron (Chair)	State of Michigan	A
Jon Moore	Macomb County	Y
Don Morandini (Vice Chair)	Macomb County	Y
Dr. Erica Robertson	Wayne County	A
Alma Wheeler Smith (Treasurer)	Washtenaw County	Y
Ned Staebler	Washtenaw County	Y
Helaine Zack	Oakland County	V

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**c. Approval of Board Governance Items**

- Executive Director Stupka briefly presented on the Board governance items.
- Moved by Member Staebler and supported by Secretary Hendrix. The motion carried on the following roll call vote:

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Jeannette Bradshaw	Oakland County	Y
Freman Hendrix (Secretary)	City of Detroit	Y
June Lee	Wayne County	Y
Dave Massaron (Chair)	State of Michigan	A
Jon Moore	Macomb County	Y
Don Morandini (Vice Chair)	Macomb County	Y
Dr. Erica Robertson	Wayne County	A
Alma Wheeler Smith (Treasurer)	Washtenaw County	Y
Ned Staebler	Washtenaw County	Y
Helaine Zack	Oakland County	V

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**d. Approval of Board of Directors Officers**

- Executive Director Stupka presented on

- Moved by Member Staebler and supported by Member Bradshaw. The motion carried on the following roll call vote:

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Jeannette Bradshaw	Oakland County	Y
Freman Hendrix (Secretary)	City of Detroit	Y
June Lee	Wayne County	Y
Dave Massaron (Chair)	State of Michigan	A
Jon Moore	Macomb County	Y
Don Morandini (Vice Chair)	Macomb County	Y
Dr. Erica Robertson	Wayne County	A
Alma Wheeler Smith (Treasurer)	Washtenaw County	Y
Ned Staebler	Washtenaw County	Y
Helaine Zack	Oakland County	V

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**e. Approval of Procurement Policy Updates**

- Executive Director Stupka explained the various updates to RTA's Procurement Policies.
- Moved by Secretary Hendrix and supported by Treasurer Wheeler Smith. The motion carried on the following roll call vote:

<b>Board of Directors members</b>	<b>Government Entity</b>	<b>Vote</b>
Jeannette Bradshaw	Oakland County	Y
Freman Hendrix (Secretary)	City of Detroit	Y
June Lee	Wayne County	Y
Dave Massaron (Chair)	State of Michigan	A
Jon Moore	Macomb County	Y
Don Morandini (Vice Chair)	Macomb County	Y
Dr. Erica Robertson	Wayne County	A
Alma Wheeler Smith (Treasurer)	Washtenaw County	Y
Ned Staebler	Washtenaw County	Y
Helaine Zack	Oakland County	V

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**f. Approval of Project Change Order Knorr Brakes Overhaul**

- Executive Director Stupka presented on the Project Change Order Knorr Brakes Overhaul.
  - Treasurer Wheeler asked if the back-ups will be new.

- Executive Director Stupka explained that these will be refurbished brakes.
- Moved by Treasurer Wheeler Smith and supported by Member Moore. The motion carried on the following roll call vote:

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Jeannette Bradshaw	Oakland County	Y
Freman Hendrix (Secretary)	City of Detroit	Y
June Lee	Wayne County	Y
Dave Massaron (Chair)	State of Michigan	A
Jon Moore	Macomb County	Y
Don Morandini (Vice Chair)	Macomb County	Y
Dr. Erica Robertson	Wayne County	A
Alma Wheeler Smith (Treasurer)	Washtenaw County	Y
Ned Staebler	Washtenaw County	Y
Helaine Zack	Oakland County	V

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#### **10. New Business**

There was no new business.

#### **11. Meeting adjourned at 2:22 PM.**