



Board of Directors Meeting

Thursday, February 20, 2025

Wayne County Community College District (WCCCD)

Curtis L. Ivery Downtown Campus

801 Fort Street, Detroit, MI 48226

[Zoom Virtual Public Participation](#)

1:00 PM

AGENDA

1. Call to Order
2. Roll Call
3. **Approval of Agenda**
4. Public Comment- Time Limitation for Public Comment = 3 minutes per speaker
5. Executive Directors Report
6. Presentations
 - a. Federal and State Formula Funding Overview
7. Consent Agenda
 - a. **Approval of the January 2025 Board Meeting Summary**
 - b. **Approval of January 2025 Financial Report**
8. Closed Session
 - a. Executive Director Performance Review
9. Regular Agenda
 - a. **Approval of State Application Resolution**
10. New Business
11. Adjourn

The Board may, at its discretion, revise this agenda or take up any other issues as needed, and time allows. Request for reasonable accommodation at RTA meetings requires advanced reservations. Individuals with disabilities requiring assistance should contact RTA Information Services at least 48 hours in advance of the meeting. Documents and information are available in a variety of formats. Contact the RTA at info@rtamichigan.org or call 313-402-1020 to discuss your format needs.

**Proposed Meeting Summary
Board of Directors**

Thursday, January 16, 2025

1:00 PM

1. Call to Order at 1:06 PM.

2. Roll Call:

Board of Directors members	Government Entity	Attendance Status
Jeannette Bradshaw	Oakland County	A
Freman Hendrix (Secretary)	City of Detroit	P
June Lee	Wayne County	P
Dave Massaron (Chair)	State of Michigan	A
Jon Moore	Macomb County	P
Don Morandini (Vice Chair)	Macomb County	P
Dr. Erica Robertson	Wayne County	A
Alma Wheeler Smith (Treasurer)	Washtenaw County	P
Ned Staebler	Washtenaw County	P
Helaine Zack	Oakland County	V

Absent (A); Present (P); Virtual (V) means participating online, yet unable to vote on official business.

RTA Representatives Present:

Ben Stupka, Melanie Piana, Julia Roberts, Corri Wofford, Kristin Caffray, Travis Grubb, Khalil Davis, Isaac Constans, Kameron Bloye

Other Meeting Participants:

Rehmann - Michelle Hodges

WSP – English Reed-Jones

Mario Morrow Associates (MMA) - Ryan Bridges

Bhadala - Farai Gundan

3. Approval of Agenda

- Moved by Treasurer Wheeler Smith and supported by Member Lee. The January 16, 2025, Agenda was approved. The motion carried on the following roll call vote:

Board of Directors members	Government Entity	Vote
Jeannette Bradshaw	Oakland County	A
Freman Hendrix (Secretary)	City of Detroit	P
June Lee	Wayne County	P
Dave Massaron (Chair)	State of Michigan	A
Jon Moore	Macomb County	P
Don Morandini (Vice Chair)	Macomb County	P
Dr. Erica Robertson	Wayne County	A
Alma Wheeler Smith (Treasurer)	Washtenaw County	P
Ned Staebler	Washtenaw County	P
Helaine Zack	Oakland County	V

4. Public Comment

- There was no public comment.

5. Executive Directors Report

- Executive Director Stupka presented on the following topics:
 - RTA’s updated Mission, Vision, Values.
 - Administration, Communications, and Core Business
 - D2A2 and DAX Ridership Trends
 - Mobility 4 All – Coordinated Human Services and Transportation Plan (CHSTP)
 - Access to Transit Program (ATP), Mobility Wallet, Corridors Framework
 - Policy and Strategy
- Member Staebler asked about the bus wraps and if there was additional revenue associated with them.
 - Executive Director Stupka answered affirmatively.
- Member Staebler also mentioned that it was difficult to find DAX (Detroit Air Xpress) upon his last time arriving McNamara Terminal at Detroit Metropolitan Wayne County Airport (DTW).

6. Presentations

a. QLINE Annual Overview

- Executive Director Stupka presented on the following topics:
 - QLINE Performance

- 2025 QLINE Goals
- Safety Strategies
- Challenges and Opportunities
- Vice Chair Morandini asked whether or not the delays were largely out of our control.
 - Executive Director Stupka answered affirmatively and mentioned that the majority of delays have to do with emergency vehicles on the tracks.
- Treasurer Wheeler Smith asked about the state of new operators and recruiting new classes.
 - Executive Director Stupka discussed job requirements and the pace of hiring. He mentioned that QLINE consistently has new classes operators, some of which are comprised of former DDOT operators. He also mentioned that retention and recruiting are measured and tracked consistently.

7. Consent Agenda

a. Approval of the November 2024 Board Meeting Summary

- Moved by Treasurer Wheeler Smith and supported by Member Staebler. The motion carried on the following roll call vote:

Board of Directors members	Government Entity	Vote
Jeannette Bradshaw	Oakland County	A
Freman Hendrix (Secretary)	City of Detroit	Y
June Lee	Wayne County	Y
Dave Massaron (Chair)	State of Michigan	A
Jon Moore	Macomb County	Y
Don Morandini (Vice Chair)	Macomb County	Y
Dr. Erica Robertson	Wayne County	A
Alma Wheeler Smith (Treasurer)	Washtenaw County	Y
Ned Staebler	Washtenaw County	Y
Helaine Zack	Oakland County	V

b. Approval of October, November and December 2024 Financial Reports

- Treasurer Wheeler Smith motioned to shift the Approval of October, November and December 2024 Financial Reports from the Consent Agenda to the Regular Agenda. This was supported by Member Staebler.

8. Closed Session - POSTPONED

a. Executive Director Performance Review

- Vice Chair Morandini recommended postponing the closed session to a future meeting for Chair Massaron to participate.

9. Regular Agenda

a. Approval of October, November and December 2024 Financial Reports

- Michelle Hodges from Rehmann presented the monthly financials.
- Moved by Treasurer Wheeler Smith and supported by Secretary Hendrix.

The motion carried on the following roll call vote:

Board of Directors members	Government Entity	Vote
Jeannette Bradshaw	Oakland County	A
Freman Hendrix (Secretary)	City of Detroit	Y
June Lee	Wayne County	Y
Dave Massaron (Chair)	State of Michigan	A
Jon Moore	Macomb County	Y
Don Morandini (Vice Chair)	Macomb County	Y
Dr. Erica Robertson	Wayne County	A
Alma Wheeler Smith (Treasurer)	Washtenaw County	Y
Ned Staebler	Washtenaw County	Y
Helaine Zack	Oakland County	V

- Member Bradshaw asked about the one-time revenue.
- Secretary Hendrix asked about staffing numbers and long-term funding.

b. Approval of 2024 Regional Transit Master Plan (RTMP) Update

- Julia Roberts presented on the 2024 Regional Transit Master Plan (RTMP) Update.
 - Vice Chair Morandini asked how critical a master plan is for future grant funding.
 - Julia Roberts replied that it is essential to receive grant funding, as it is one of the key documents that state and federal authorities check for in their review processes.

- Moved by Member Lee and supported by Treasurer Wheeler Smith. The motion carried on the following roll call vote:

Board of Directors members	Government Entity	Vote
Jeannette Bradshaw	Oakland County	A

Freman Hendrix (Secretary)	City of Detroit	Y
June Lee	Wayne County	Y
Dave Massaron (Chair)	State of Michigan	A
Jon Moore	Macomb County	Y
Don Morandini (Vice Chair)	Macomb County	Y
Dr. Erica Robertson	Wayne County	A
Alma Wheeler Smith (Treasurer)	Washtenaw County	Y
Ned Staebler	Washtenaw County	Y
Helaine Zack	Oakland County	V

c. Approval of Board Governance Items

- Executive Director Stupka briefly presented on the Board governance items.
- Moved by Member Staebler and supported by Secretary Hendrix. The motion carried on the following roll call vote:

Board of Directors members	Government Entity	Vote
Jeannette Bradshaw	Oakland County	A
Freman Hendrix (Secretary)	City of Detroit	Y
June Lee	Wayne County	Y
Dave Massaron (Chair)	State of Michigan	A
Jon Moore	Macomb County	Y
Don Morandini (Vice Chair)	Macomb County	Y
Dr. Erica Robertson	Wayne County	A
Alma Wheeler Smith (Treasurer)	Washtenaw County	Y
Ned Staebler	Washtenaw County	Y
Helaine Zack	Oakland County	V

d. Approval of Board of Directors Officers

- Executive Director Stupka presented on
- Moved by Member Staebler and supported by Member Bradshaw. The motion carried on the following roll call vote:

Board of Directors members	Government Entity	Vote
Jeannette Bradshaw	Oakland County	A
Freman Hendrix (Secretary)	City of Detroit	Y
June Lee	Wayne County	Y
Dave Massaron (Chair)	State of Michigan	A
Jon Moore	Macomb County	Y
Don Morandini (Vice Chair)	Macomb County	Y
Dr. Erica Robertson	Wayne County	A
Alma Wheeler Smith (Treasurer)	Washtenaw County	Y
Ned Staebler	Washtenaw County	Y

Helaine Zack	Oakland County	V
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e. Approval of Procurement Policy Updates

- Executive Director Stupka explained the various updates to RTA’s Procurement Policies.
- Moved by Secretary Hendrix and supported by Treasurer Wheeler Smith. The motion carried on the following roll call vote:

Board of Directors members	Government Entity	Vote
Jeannette Bradshaw	Oakland County	A
Freman Hendrix (Secretary)	City of Detroit	Y
June Lee	Wayne County	Y
Dave Massaron (Chair)	State of Michigan	A
Jon Moore	Macomb County	Y
Don Morandini (Vice Chair)	Macomb County	Y
Dr. Erica Robertson	Wayne County	A
Alma Wheeler Smith (Treasurer)	Washtenaw County	Y
Ned Staebler	Washtenaw County	Y
Helaine Zack	Oakland County	V

f. Approval of Project Change Order Knorr Brakes Overhaul

- Executive Director Stupka presented on the Project Change Order Knorr Brakes Overhaul.
 - Treasurer Wheeler asked if the back-ups will be new.
 - Executive Director Stupka explained that these will be refurbished brakes.
- Moved by Treasurer Wheeler Smith and supported by Member Moore. The motion carried on the following roll call vote:

Board of Directors members	Government Entity	Vote
Jeannette Bradshaw	Oakland County	A
Freman Hendrix (Secretary)	City of Detroit	Y
June Lee	Wayne County	Y
Dave Massaron (Chair)	State of Michigan	A
Jon Moore	Macomb County	Y
Don Morandini (Vice Chair)	Macomb County	Y
Dr. Erica Robertson	Wayne County	A
Alma Wheeler Smith (Treasurer)	Washtenaw County	Y
Ned Staebler	Washtenaw County	Y
Helaine Zack	Oakland County	V

10. New Business

There was no new business.

11. Meeting adjourned at 2:22 PM.

Regional Transit Authority of Southeast Michigan
Statement of Net Position and
Governmental Funds Balance Sheet
January 31, 2025

	General Fund	Adjustments	Statement of Net Position	Prior Year (for comparison)
Assets				
Cash and cash equivalents	\$ 4,571,582	\$ -	\$ 4,571,582	\$ 184,605
Accounts receivable	1,009,799	-	1,009,799	667,525
Prepays and other assets	135,784	-	135,784	-
Capital assets, net of depreciation	-	103,338,868	103,338,868	286,137
Other Assets	-	-	-	-
Total assets	<u>\$ 5,717,165</u>	<u>\$ 103,338,868</u>	<u>\$ 109,056,033</u>	<u>\$ 1,138,268</u>
Liabilities				
Accounts payable	\$ 1,353,802	-	\$ 1,353,802	\$ 731,287
Accrued payroll and related liabilities	552,736	-	552,736	31,273
Refundable advance	81,361	-	81,361	81,361
Total liabilities	<u>1,987,899</u>	<u>-</u>	<u>1,987,899</u>	<u>843,921</u>
Fund balance				
Fund balance	5,575,700	(5,575,700)	-	-
Current year change in fund balance	<u>(1,846,434)</u>	<u>1,846,434</u>	-	-
Total fund balance	<u>3,729,266</u>			
Total liabilities and fund balance	<u>\$ 5,717,165</u>			
Net position				
Investment in capital assets		103,338,868	103,338,868	286,137
Unrestricted		7,410,943	7,410,943	65,040
Current year change in net position		<u>(3,681,677)</u>	<u>(3,681,677)</u>	<u>(56,831)</u>
Total net position		<u>\$ 107,068,134</u>	<u>\$ 107,068,134</u>	<u>\$ 294,347</u>

Regional Transit Authority of Southeast Michigan
Statement of Activities and
Governmental Revenues, Expenditures and Changes in Fund Balance
For the 4 Months Ending January 31, 2025

	General Fund	Adjustments	Statement of Activities
Revenue			
Fares	\$ 202,634	\$ -	\$ 202,634
Federal grants	2,218,999	-	2,218,999
State grants - matching	287,115	-	287,115
State grants	1,910,832	-	1,910,832
Local grants	-	-	-
In-kind revenue	89,789	-	89,789
Project match revenue	-	-	-
RTA regional planning set-aside	-	-	-
Other	25,453	-	25,453
Total revenue	\$ 4,734,822	\$ -	\$ 4,734,822
Expenditures/expenses			
Operating:			
Personnel	\$ 1,693,217	\$ -	\$ 1,693,217
Conferences/events/training	65,907	-	65,907
Board & public meeting management	1,586	-	1,586
Finance, legal, government relations	131,397	-	131,397
Insurance	294,072	-	294,072
Rent and utilities	152,470	-	152,470
Telephone and internet	4,117	-	4,117
Computer equipment and IT support	85,204	-	85,204
Services	2,095,417	-	2,095,417
Supplies	1,406,991	-	1,406,991
Total operating	5,930,378	-	5,930,378
Planning:			
Planning services	421,487	-	421,487
Specialized planning services	-	-	-
CHSTP	137,251	-	137,251
Community engagement	-	-	-
Total planning	558,738	-	558,738
External affairs:			
Branding	-	-	-
External communications	65,297	-	65,297
Social media management	-	-	-
Website	19,395	-	19,395
Graphics/photography	6,075	-	6,075
Promotional items	-	-	-
Miscellaneous items	1,373	-	1,373
Total external affairs	92,140	-	92,140
Other -			
Depreciation/amortization	-	1,835,243	1,835,243
Total expenditures/expenses	\$ 6,581,256	\$ 1,835,243	\$ 8,416,499
Change in fund balance/net position	\$ (1,846,434)	\$ (1,835,243)	\$ (3,681,677)

Regional Transit Authority of Southeast Michigan
Statement of Revenues, Expenditures and Changes in Fund Balance - Budget to Actual
For the Month Ended December 31, 2024

	General Admin		D2A2		DAX	
	Actual	Budget	Actual	Budget	Actual	Budget
Revenue						
Fares	\$ -	\$ -	\$ 117,226	\$ 112,160	\$ 85,408	\$ 90,667
Federal grants	1,070,539	906,156	595,457	570,246	477,283	302,718
State grants - matching	-	-	148,864	37,020	119,321	53,333
State grants	238,209	381,912	-	168,507	-	59,948
Local grants	-	-	-	-	-	-
In-kind revenue	-	-	49,363	46,733	40,426	26,667
Project match revenue	-	-	-	-	-	-
RTA regional planning set-aside	-	-	-	-	-	-
Other	11,318	-	-	-	-	-
Total revenue	\$ 1,320,065	\$ 1,288,068	\$ 910,910	\$ 934,667	\$ 722,438	\$ 533,333
Expenditures						
Operating:						
Personnel	\$ 467,805	\$ 638,339	\$ -	\$ -	\$ -	
Conferences/events/training	29,778	37,543	-	-	-	
Board & public meeting management	300	5,200	-	-	-	
Finance, legal, government relations	125,472	108,018	-	-	-	
Insurance	5,557	5,590	-	-	-	
Rent and utilities	578	42,600	-	-	-	
Telephone and internet	4,117	2,810	-	-	-	
Computer equipment and IT support	53,121	35,672	809	-	-	
Services	3,396	-	910,101	934,667	722,438	533,333
Supplies	458	833	-	-	-	
Total operating	690,582	876,605	910,910	934,667	722,438	533,333
Planning:						
Planning services	369,753	187,513	-	-	-	-
Specialized planning services	-	41,667	-	-	-	-
CHSTP	137,251	50,000	-	-	-	-
Community engagement	-	66,667	-	-	-	-
Total planning	507,004	345,847	-	-	-	-
External affairs:						
Branding	-	3,333	-	-	-	-
External communications	48,000	41,667	-	-	-	-
Social media management	-	2,600	-	-	-	-
Website	15,700	11,667	-	-	-	-
Graphics/photography	-	3,383	-	-	-	-
Promotional items	-	2,967	-	-	-	-
Miscellaneous items	125	-	-	-	-	-
Total external affairs	63,825	65,617	-	-	-	-
Total expenditures	\$ 1,261,411	\$ 1,288,068	\$ 910,910	\$ 934,667	\$ 722,438	\$ 533,333
Change in fund balance	\$ 58,654	\$ -	\$ -	\$ -	\$ -	\$ -

Regional Transit Authority of Southeast Michigan
Statement of Revenues, Expenditures and Changes in Fund Balance - Budget to Actual
For the Month Ended December 31, 2024

	One Click/One Call		Mobility Wallet		Access to Transit	
	Actual	Budget	Actual	Budget	Actual	Budget
Revenue						
Fares	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 533,333
Federal grants	75,720	133,333	-	-	-	-
State grants - matching	18,930	33,333	-	-	-	133,333
State grants	-	-	4,655	200,000	-	454,465
Local grants	-	-	-	-	-	-
In-kind revenue	-	-	-	-	-	-
Project match revenue	-	-	-	-	-	-
RTA regional planning set-aside	-	-	-	-	-	-
Other	-	-	-	-	-	-
Total revenue	\$ 94,650	\$ 166,667	\$ 4,655	\$ 200,000	\$ -	\$ 1,121,132
Expenditures						
Operating:						
Personnel	\$ -	\$ -	\$ -	-	\$ -	\$ -
Conferences/events/training	-	-	-	-	-	-
Board & public meeting management	-	-	-	-	-	-
Finance, legal, government relations	-	-	-	-	-	-
Insurance	-	-	-	-	-	-
Rent and utilities	-	-	-	-	-	-
Telephone and internet	-	-	-	-	-	-
Computer equipment and IT support	-	-	-	-	-	-
Services	94,650	166,667	-	200,000	-	1,121,132
Supplies	-	-	-	-	-	-
Total operating	94,650	166,667	-	200,000	-	1,121,132
Planning:						
Planning services	-	-	4,655	-	-	-
Specialized planning services	-	-	-	-	-	-
CHSTP	-	-	-	-	-	-
Community engagement	-	-	-	-	-	-
Total planning	-	-	4,655	-	-	-
External affairs:						
Branding	-	-	-	-	-	-
External communications	-	-	-	-	-	-
Social media management	-	-	-	-	-	-
Website	-	-	-	-	-	-
Graphics/photography	-	-	-	-	-	-
Promotional items	-	-	-	-	-	-
Miscellaneous items	-	-	-	-	-	-
Total external affairs	-	-	-	-	-	-
Total expenditures	\$ 94,650	\$ 166,667	\$ 4,655	\$ 200,000	\$ -	\$ 1,121,132
Change in fund balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

continued...

Regional Transit Authority of Southeast Michigan
Statement of Revenues, Expenditures and Changes in Fund Balance - Budget to Actual
For the Month Ended December 31, 2024

	Qline		Total Year to Date		Annual
	Actual	Budget	Actual	Budget	Budget
Revenue					
Fares	\$ -	\$ -	\$ 202,634	\$ 736,160	\$ 608,480
Federal grants	-	366,667	2,218,999	2,279,121	8,437,361
State grants - matching	-	91,667	287,115	348,687	1,046,060
State grants	1,667,969	982,872	1,910,832	2,247,704	6,743,114
Local grants	-	1,966,667	-	1,966,667	5,900,000
In-kind revenue	-	-	89,789	73,400	220,200
Project match revenue	-	-	-	-	-
RTA regional planning set-aside	-	-	-	-	-
Other	14,135	-	25,453	-	-
Total revenue	\$ 1,682,104	\$ 3,407,872	\$ 4,734,821	\$ 7,651,738	\$ 22,955,215
Expenditures					
Operating:					
Personnel	\$ 1,225,412	\$ 1,369,000	\$ 1,693,217	\$ 2,007,339	\$ 6,022,016
Conferences/events/training	36,129	-	65,907	37,543	112,628
Board & public meeting management	1,286	-	1,586	5,200	15,600
Finance, legal, government relations	5,924	156,071	131,396	264,090	792,269
Insurance	288,515	421,333	294,072	426,923	1,280,770
Rent and utilities	151,892	159,667	152,469	202,267	606,800
Telephone and internet	-	-	4,117	2,810	8,430
Computer equipment and IT support	31,274	-	85,204	35,672	107,015
Services	364,833	43,000	2,095,417	2,998,798	8,996,395
Supplies	1,406,532	1,328,333	1,406,990	1,329,167	3,987,500
Total operating	3,511,797	3,477,405	5,930,376	7,309,808	21,929,423
Planning:					
Planning services	47,079	-	421,487	187,513	562,540
Specialized planning services	-	-	-	41,667	125,000
CHSTP	-	-	137,251	50,000	150,000
Community engagement	-	-	-	66,667	200,000
Total planning	47,079	-	558,738	345,847	1,037,540
External affairs:					
Branding	-	-	-	3,333	10,000
External communications	17,297	52,667	65,297	94,333	283,000
Social media management	-	-	-	2,600	7,800
Website	3,695	-	19,395	11,667	35,000
Graphics/photography	6,075	-	6,075	3,383	10,150
Promotional items	-	-	-	2,967	3,400
Miscellaneous items	1,248	-	1,373	-	5,500
Total external affairs	28,315	52,667	92,140	118,283	354,850
Total expenditures	\$ 3,587,191	\$ 3,530,071	\$ 6,581,255	\$ 7,773,938	\$ 23,321,813
Change in fund balance	\$ (1,905,088)	\$ (122,199)	\$ (1,846,434)	\$ (122,199)	\$ (366,598)

concluded.

Project Budget Tracker

Title **Detroit to Ann Arbor Express Bus (D2A2)**
Description Express bus connecting downtown Detroit to downtown Ann Arbor.
Schedule October 2021 - September 2025

Budget Tracker			
	Total	ITD	Balance
Cost	\$ 8,835,511	\$ 8,852,206	(\$16,695)
Grants			
MI-2021-036-01	\$4,311,592	\$4,311,592	(\$0)
2017-0119/P7/R2	\$1,635,893	\$1,551,300	\$84,593
Fares/Contrib	\$955,214	\$1,351,879	(\$396,665)
MI-2021-036-02	\$1,373,593	\$1,078,216	\$295,377
ARPA MI-2022-005-02	\$559,219	\$559,219	\$0
	\$8,835,511	\$8,852,206	(\$16,695)

Title **Regional Mobility Management (MyRide2)**
Description Call center/website with information for seniors and persons with disabilities.
Schedule October 2017 - September 2026

Budget Tracker			
	Total	ITD	Balance
Cost	\$1,850,920	\$1,690,505	\$160,415
Grants			
MI-2017-031-02	\$1,069,444	\$1,069,444	\$0
2017-0119/P2/R4	\$267,361	\$267,361	\$0
MI-2024-009-01	\$411,292	\$282,960	\$128,332
2022-0126/P7	\$102,823	\$70,740	\$32,083
	\$1,850,920	\$1,690,506	\$160,415

Title **Universal Basic Mobility Pilot**
Description Mobility wallet fare technology pilot focused on Detroit jobseekers.
Schedule June 2023 - July 2026

Budget Tracker			
	Cost	ITD	Balance
Cost	\$1,025,000	\$441,318	\$583,682
Grants			
2022-0126-P3	\$1,025,000	\$441,318	\$583,682
	\$1,025,000	\$441,318	\$583,682

Title **Downtown to Airport Express**
Description Express bus connecting downtown Metro Airport to Downtown Detroit.
Schedule March 2024 - March 2025

Budget Tracker			
	Cost	ITD	Balance
Cost	\$3,019,087	\$1,991,334	\$1,027,753
Grants			
MI-2024-002	\$2,000,000	\$1,313,680	\$686,320
2022-0126-P4 R1	\$500,000	\$328,420	\$171,580
Fares/Contrib	\$519,087	\$349,234	\$169,853
	\$3,019,087	\$1,991,334	\$1,027,753

Title **Regional Technology Strategic Plan**
Description Inventory and assessment of providers technology and identification of goals.
Schedule October 2024 - June 2025

Budget Tracker			
	Cost	ITD	Balance
Cost	\$125,000	\$0	\$125,000
Grants			
2017-0119/P10	\$125,000	\$0	\$125,000

Title **Access to Transit Program**
Description Grant program for safety and access improvements at bus stops.
Schedule October 2024 - December 2026

Budget Tracker			
	Cost	ITD	Balance
Cost	\$3,363,395	\$0	\$3,363,395
Grants			
P2022-0126-P6	\$1,363,395	\$0	\$1,363,395
FY2024 CMAQ*	\$1,600,000	\$0	\$1,600,000
State Grant*	\$400,000	\$0	\$400,000
	\$3,363,395	\$0	\$3,363,395

*Funding is secured. Will be amended into the grant at a future date.



BOARD OF DIRECTORS MEMORANDUM

TO: RTA Board of Directors

FROM: Julia Roberts, Planning & Innovation Director

SUBJECT: RTA Fiscal Year 2026 State Application

DATE: February 20, 2025

REQUESTED ACTION: Board of Directors Approval

Approval Request:

Motion to approve the RTA Fiscal Year (FY) 2026 Resolution of Intent for its Michigan Department of Transportation (MDOT) State Application.

Background Information:

This memo is to present the Fiscal Year 2026 state funding application for the RTA to our Board of Directors for approval. The attachment shows the amount of estimated federal, state, local funding and total expenses for the RTA in FY 2026. Changes from FY2025 include adjustments to compensation, maintenance costs, and insurance.

Depending on the approved state budget, application amounts, and projects are subject to slight changes. MDOT generally reviews the applications in March/April of each year and responds with any questions and comments so that applications can be finalized by May/June for budget development. We will return in March with a request to support the State applications for all of our transit providers.

MDOT provides state operating assistance to transit providers throughout the state annually under the Local Bus Operating (LBO) program. LBO is housed within MDOT's Comprehensive Transportation Fund (CTF) and the amount of funding that is apportioned to LBO within the CTF is subject to annual budget appropriations. For Fiscal Year 2026, the preliminary reimbursement rate was reduced from 29% to 26%. We anticipate that this amount will change between now and the final approved budget this summer. We will update the Board accordingly as information develops.

Attachment: RTA FY 2026 Resolution of Intent and Provider State Applications.

FY 2026 RESOLUTION OF INTENT

The approved resolution of intent to apply for state formula operating assistance for fiscal year 2026 under Act 51 of the Public Acts of 1951, as amended.

WHEREAS, pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the [Regional Transit Authority of Southeast Michigan] (hereby known as THE APPLICANT) established under Act [387] to provide a local transportation program for the state fiscal year of 2026 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for the governing body, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the performance indicators have been reviewed and approved by the governing body.

WHEREAS, THE APPLICATION , has reviewed and approved the proposed balance (surplus) budget, and funding sources of estimated federal funds \$ [9,179,723] estimated state funds \$ [6,408,433] estimated local funds \$ [6,900,000] with total estimated expenses of \$ [28,641,592]

(Note: Local funds include fare box and any other local revenue)

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints [Ben Stupka] as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for 2026

I, [Freman Hendrix] (Name) [Secretaty]

(Secretary/Clerk) of THE Applicant , having custody of the records and proceedings of THE APPLICANT, does hereby certify that I have compared this resolution adopted by THE APPLICANT at the meeting of [February] [20] , 20[25] with the original minutes now on file and of record in the office and that this resolution is true and correct.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed seal of said [] , this [20] day of [February] A.D 20 [25]
SIGNATURE