



5310 Call for Projects

Mobility 4 All Program

January 13, 2025



Regional Transit Authority
Of Southeast Michigan

Webinar Etiquette

Thank you for joining us today! Please note the following:

- **This webinar is being recorded and will be posted on the RTA website.**
- Keep your **microphone muted**.
- Use the **Chat box** for any technical issues.
- Please **enter all questions into the Q&A box**. All questions will be answered at the end of the webinar.

Agenda

- Coordinated Human Services Transportation Plan (CHSTP)
- 5310 Overview
- Project Eligibility
- 5310 Funding
- Call for Projects Schedule
- Application Process
- Scoring Criteria
- Post Award Process
- Next Steps & Questions

Coordinated Human Services Transportation Plan (CHSTP)



- Federally mandated, CHSTP is required to qualify for 5310 funding.
- Locally developed plan, identifies strategies to improve transportation for the target populations.
- 5310 eligible projects must align with goal(s) identified in CHSTP.
- New CHSTP (Mobility 4 All Plan) is currently under development. This application round will use the plan from 2021 (known as OnHand).
- Latest CHSTP found here: <https://rtamichigan.org/wp-content/uploads/2021/01/OnHand-draft-final-report-12.03.20-CLEAN.pdf>

OnHand Goals



Figure ES--1 OnHand Goals, Definitions and Highest Rated Strategies by Category

Goal	Definition	Top Four Strategies by Goal
Increase Local and Regional Mobility	Provide more and better transportation options, and create fewer service restrictions to expand options and addresses service disparities.	<ol style="list-style-type: none"> 1. Improved Cross Border Trips 2. Maintain Existing Services 3. Regional Fare Capping Program 4. Flexible Voucher / Subsidy Program
Improve Coordination Among Providers	Enhance quality of service operations and delivery, support shared resources, and standardize scheduling and eligibility protocols for a better customer experience.	<ol style="list-style-type: none"> 1. Aligned ADA Policies and Practices 2. Regional Coordinating Councils 3. Service Standards for Community Transportation Providers 4. Shared Scheduling and Traveler Information Technology
Increase Awareness of Existing Services	Ensure riders know and understand how to use their fixed-route and demand response transportation options, and can easily access schedule information and trip planning tools.	<ol style="list-style-type: none"> 1. My Ride2 Provider Call Center and Database Improvements 2. Mobility Management and Travel Training Enhancements 3. Regional Branding and Marketing 4. Demand Response Transportation Integration with Trip Planning Tools
Streamline Funding and Reporting	Create more consistent performance measures and systems to fairly distribute financial resources among agencies, their subrecipients, and transit customers.	<ol style="list-style-type: none"> 1. Regional Fare Integration 2. Regional Capital Plan 3. Performance Measurement System 4. Packages of Funding for Community Transportation Services
Develop Partnerships for Supportive Physical Infrastructure	Work with municipalities, regional agencies, and developers to address infrastructure gaps and wayfinding needs to ensure people of all ages and abilities can independently access transit services, and safely reach key destinations.	<ol style="list-style-type: none"> 1. Bus Stop and Station Accessibility 2. Mobility Hubs 3. Safe Routes for Seniors/Safe Routes for All 4. Home Ramp Subsidy Program

5310 Call for Projects - Overview

- **Program Purpose:** Enhances mobility for seniors and individuals with disabilities.
- **Funding Source:** Federal Transit Administration (FTA) under [49 U.S.C. 5310](#).
- **Goals:** Remove transportation barriers and expand mobility options, specifically, for older adults and people with disabilities.
- **The RTA's Role:** As the designated recipient, the RTA is responsible for administering Section 5310 funds apportioned by FTA to the Detroit and Ann Arbor urbanized areas (UZAs).
- **Two-year Call for Projects:** For FY 2025 and FY 2026.
- **5310 funds are Competitive:** Local providers will need to submit grant requests and go through a selection process.
- **Call for Projects are open today. Applications are due by 5:00 p.m. February 10, 2025.**

Eligible Applicants

Applicants must be one of the following:

- Non-profit organizations
- State or local governmental authorities
- Operators of public transportation

Eligible Projects

Traditional Projects: at least 55% of total funding per UZA	Nontraditional Projects: up to 45% of total funding per UZA
<ul style="list-style-type: none">• Purchase of bus and van replacements	<ul style="list-style-type: none">• Operating expenses for new public transportation services beyond Americans with Disabilities Act (ADA) requirements
<ul style="list-style-type: none">• Installation of wheelchair lifts, ramps, and securement devices	<ul style="list-style-type: none">• Travel training and volunteer driver programs
<ul style="list-style-type: none">• Transit-related information technology systems (e.g., scheduling, routing, one-call systems)	<ul style="list-style-type: none">• Expansion of paratransit services beyond ADA requirements
<ul style="list-style-type: none">• Mobility management programs	<ul style="list-style-type: none">• Improvements to pedestrian infrastructure to enhance access to public transportation
<ul style="list-style-type: none">• Contracted transportation services	<ul style="list-style-type: none">• Voucher programs for transportation services

Previously Funded Projects (FY23-FY24)

Ann Arbor UZA: \$813,215	Detroit UZA: \$12,411,785
<ul style="list-style-type: none">• 14 projects• 7 recipients; examples include:<ul style="list-style-type: none">• Jewish Family Services• People's Express• WAVE• Project types include:<ul style="list-style-type: none">• Continuing Operations (30%)• Vehicle Replacement & Expansion (44%)• Mobility Management (10%)*• Other (16%)	<ul style="list-style-type: none">• 36 projects• 26 recipients; examples include:<ul style="list-style-type: none">• NOTA• Richmond Lenox• SMART• WOTA• Project types include:<ul style="list-style-type: none">• Continuing Operations (12%)• Vehicle Replacement & Expansion (53%)• Mobility Management (11%)*• Expanding Operations (18%)• Other (6%)

* Includes ongoing funding for MyRide2 regional mobility management.



5310 Estimated Funding Amounts (FY25-26)

Funding	Ann Arbor	Detroit
FY 2025 5310	\$364,196	\$5,419,720
FY 2026 5310	\$367,110	\$5,463,077
Total	\$731,306	\$10,882,797

Please note that funding amounts may be adjusted based on availability.

5310 Funding – Match Sources

Capital projects are funded:

80% Federal / 20% State or Local Match

- MDOT typically provides State or local appropriations for capital projects*
- The match for Mobility Management projects must be provided locally

*Subject to change at any time

Operating asst projects are funded:

50% Federal / 50% Local Match

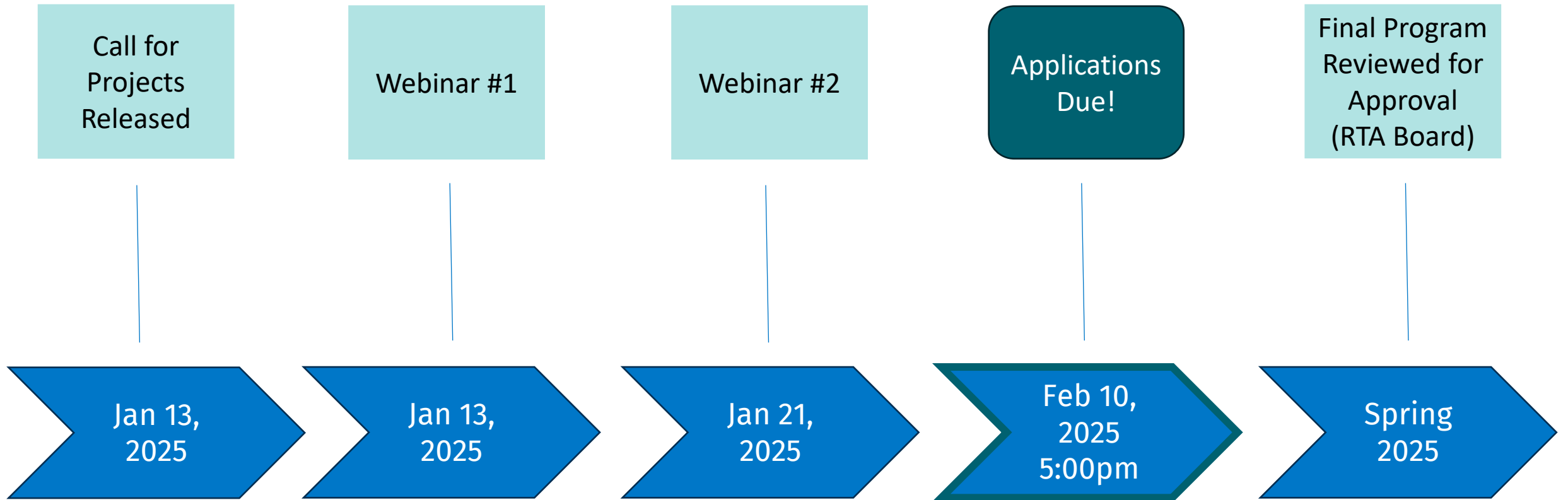
Local match sources:

- Dedicated tax revenues
- Private donations
- Revenue from human service contracts
- Net income generated from advertising
- Non-DOT Federal funds

Local Match Cannot be U.S. Department of Transportation Funds



RTA Call for Projects: Schedule



5310 Application Overview

- One application per agency (can apply for multiple project types within one application)
- Projects must be grouped and awarded according to FTA guidelines (Traditional or Non-Traditional 5310 projects)
- Scoring Committee will review and score applications
- Applications will be screened for eligibility and compliance
- Applications can be submitted one of two ways:
 - Online OR via email through a fillable PDF

5310 Application Process

Online (Survey Monkey):

- Access online application here: <https://www.surveymonkey.com/r/RTA-Section-5310-Application-FY25-26>
- Follow the online form to answer required application questions.
- Upload requested/supporting documentation at the end of the form.
- Enter name, email address, title and date for person completing application.
- Hit “SUBMIT” when completed and ready to submit application.

Fillable PDF:

- Access PDF application here: https://rtamichigan.org/wp-content/uploads/2025/01/5310_RTA_Application_FY2025-26_DRAFT_01132025.pdf
- Save application as “5310 Application - organization name”
- Complete required application questions. Save the document.
- Enter name, email address, title, date, and signature for person completing application.
- Email completed application and all requested/supporting documentation to info@rtamichigan.org.
- **In the email subject write “5310 Application – organization name”**

5310 Application Attachments

- Applications must be submitted with all required attachments, including but not limited to the following:
- Completed application
- Transportation program budget
- Letter of support from federal sponsor (DDOT, SMART, or TheRide)
- Additional letters of support
- Letter of match funding commitment (optional: projects with non-MDOT match only)
- Completed vehicle inventory appendix (optional: Capital – Vehicle applications only)
- Additional supporting documentation can also be submitted, if desired

5310 Application Example, Section 3

- Applicant is requesting funds to replace vehicles in FY25, and for operating assistance in FY25 and FY26.
- Example dollar amounts and funding match sources that applicant would fill in for Section 3:
- Applicant then fills in sections 3a and 3d (not 3b and 3c).

Budget				
Year 1 (FY2025)				
	Total Amount Requested	Federal Amount (80%)	Match Amount (20%)	Match Source
Capital - Vehicles	200,000	160,000	40,000	MDOT
Mobility Management				
Other Capital				
	Total Amount Requested	Federal Amount (50%)	Match Amount (50%)	Match Source
Operating	90,000	45,000	45,000	Oakland County Transit
Year 2 (FY2026)				
	Total Amount Requested	Federal Amount (80%)	Match Amount (20%)	Match Source
Capital - Vehicles				
Mobility Management				
Other Capital				
	Total Amount Requested	Federal Amount (50%)	Match Amount (50%)	Match Source
Operating	100,000	50,000	50,000	Oakland County Transit

Scoring Criteria

Criteria	Brief Description	Possible # of Points
Need and Benefit	Extent to which the project eliminates transportation barriers or improves mobility for older adults and people with disabilities	45
Coordination and Partnership	Extent to which the project utilizes or coordinates with existing public transportation providers or non-profit organizations, or other partner agencies	20
Project Readiness	Experience the applicant has executing the type of transportation project listed in the application	35
Highly Competitive Project (extra)	Application addresses multiple needs, strategies, or solutions identified in the regional CHSTP	10

Scoring Criteria 1: Need and Benefit

- Consistency with and support for needs, strategies, and solutions identified in the regional Coordinated Human Services Transportation Plan (CHSTP)
- Latest CHSTP found here: <https://rtamichigan.org/wp-content/uploads/2021/01/OnHand-draft-final-report-12.03.20-CLEAN.pdf>
- Extent to which the project eliminates transportation barriers, improves mobility, and/or addresses the needs of older adults and people with disabilities
- Vehicle useful life exceeded in miles and years*
- Vehicle useful life greatly exceeds the threshold*
- Amount of unspent 5310 funds greater than two years old
- Utilization of existing 5310 services (ridership, vehicle miles, or hours)

* current thresholds can be found at: <https://www.michigan.gov/mdot/-/media/Project/Websites/MDOT/Travel/Mobility/Public-Transportation/Applications/File/Application-Instructions-Public-Transit-Programs-Estimated-Vehicle-Prices.pdf>

Scoring Criteria 2: Coordination and Partnership

- Extent to which the project utilizes or coordinates with existing public transportation providers or non-profit organizations, or other partner agencies
- Extent to which the applicant's current vehicles or services are used to provide coordinated services and/or shared with another agency's clients
- Extent to which the project contributes to the development of coordinated transportation services in the region
- Extent of local support (for example, the role of local organizations in the proposed project, letters of support, results of public outreach, overmatch of local share)

Scoring Criteria 3: Project Readiness

- **For subrecipients: A letter of commitment from a direct recipient that states that they will act as a pass-thru for federal funds. Direct recipients are DDOT, DTC, RTA, SMART, and TheRide.**
- Reasonableness and completeness of the applicant's financial plan
- Project sustainability beyond the grant period
- Reasonableness and completeness of the project implementation plan and schedule
- Experience the applicant has to execute the type of transportation project listed in the application
- Demonstration of the applicant's technical capacity
- Number of years the agency has provided transportation services
- Number of projects the agency has carried out that are similar to the project listed

Scoring Criteria 4: Highly Competitive Project

- Joint application submitted by more than one subrecipient
- Vehicle sharing between organizations
- Purchase of service from an existing subrecipient
- New or innovative program or service
- Application addresses multiple needs, strategies, or solutions identified in the regional CHSTP

5310 Screening

All awardees must meet federal requirements:

- Project *must* support transportation services for older adults and/or people with disabilities.
- Funding *must* remain within each UZA (Ann Arbor/Detroit).
- Application *must* have a federal sponsor (i.e., DDOT/SMART/TheRide) support letter.
- Awardee *must* certify and cooperate with all FTA Certifications & Assurances and Reporting requirements.
- **No supplanting funds!**

Post Award Process

- The competitive selection process will identify recommended projects for funding.
- Projects will be reviewed for approval by the RTA board in spring 2025.
- Following this, applicants will be notified.
- Awardees will work directly with RTA and/or direct recipients (DDOT, SMART, TheRide) to complete funding agreements, submit invoices, comply with FTA program and reporting requirements.

Next Steps

- **Applications due: February 10, 2025 by 5pm**
- Apply [online](#) at OR submit your application via email using the following [Fillable PDF](#)
- Need help with your application?
- Two upcoming drop-in office hours:
 - Wednesday, January 29, 1pm - 2pm – [Register here!](#)
 - Thursday, February 6, 2pm – 3pm – [Register here!](#)

Questions & Answer Session

Website: rtamichigan.org/mobility4all/

Email: info@rtamichigan.org

Phone: (313)-268-3346