

ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES SECTION 5310 APPLICATION

Program Information, Eligibility, and Instructions

Program Information

The Enhanced Mobility of Seniors and Individuals with Disabilities program (Section 5310), administered by the Federal Transit Administration (FTA), supports transportation services planned, designed, and carried out to address the specific needs of older adults and people with disabilities. The RTA is the designated recipient of Section 5310 funds apportioned by FTA to the Detroit and Ann Arbor urbanized areas (UZAs). As the designated recipient, the RTA is responsible for administering Section 5310 funds in those areas, which make up part of the RTA region of Wayne, Oakland, Macomb, and Washtenaw counties.

There is \$13.2 million dollars available for this call for projects. This includes leftover funding from Fiscal Year 2022, and funding for Fiscal Years 2023 and 2024. The RTA will not issue another call for projects until February 2025.

Eligibility

Please consult the [2014 FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program Guidance and Application Instructions](#) to review the specific eligibility requirements prior to beginning this application.

Instructions

Applicants may submit no more than one application for the 2023-24 CFP using the fillable form below, which may include up to one (1) project for each of the four (4) request types. Only one project may be submitted for each request type (e.g., applicants may only submit one request for operating funds; if requesting operating funding for 2023 and 2024, request enough funding to cover both years). For any questions about filling out the application, contact info@rtamichigan.org.

The deadline to submit a completed application is **5:00 p.m. April 7, 2023**, applications received after this deadline will not be considered in the current funding round. Applications must be submitted by email with all required attachments (as separate files, do not merge) to info@rtamichigan.org.

Information necessary to complete the application includes:

- 1. Applicant Information**
- 2. Service Information**
- 3. Project Information (as applicable)**
 - a. Capital - Vehicles
 - b. Mobility Management
 - c. Other Capital (Software/Hardware/Facilities/Shop Equipment/Pedestrian Improvements)
 - d. Operating
- 4. Project Benefit**

Regardless of how many projects are included in the application, applicants must fill out all fields, except those marked as “(Optional).”

Applicants should complete the checklist below to ensure that they have supplied all materials required for a complete submittal. Applications lacking the attachments below may be deemed ineligible.

Required Submittal Package Checklist

- | | |
|--|--|
| <input type="checkbox"/> Completed application | <input type="checkbox"/> Transportation program budget |
| <input type="checkbox"/> Letter of support from federal sponsor | <input type="checkbox"/> Additional letters of support |
| <input type="checkbox"/> Letter of match funding commitment
(optional: projects with non-MDOT match only) | <input type="checkbox"/> Vehicle inventory (optional: Capital – Vehicles only) |

Request Type (check all that apply)

- | | |
|---|--|
| <input type="checkbox"/> Capital - Vehicles | <input type="checkbox"/> Mobility Management |
| <input type="checkbox"/> Other Capital | <input type="checkbox"/> Operating |

1. Applicant Information

Contact Information			
Legal Name of Applicant or Organization			UEI Number
Contact Person			
Address	City	State	ZIP
Telephone		E-Mail Address	
Website			

Entity Type

Area

Ann Arbor City of Detroit Suburban Detroit (Detroit UZA outside of the City of Detroit)

2. Service Information

Service Area and Transportation
What is your service area (please provide specific city names and zip codes)?
Describe transportation services currently provided (e.g., fleet size and vehicle type; hours of operation; fares; booking processes):

How do people learn about your transportation program? What type of outreach is done for this program?

Ridership

What is your service area population (provide data source/year)?

	Number	Data Source	Year
Service Area Population Seniors			
65 Years of Age or Older			
Persons with Disabilities			

How many unlinked customer trips did you provide in the last five full calendar years?

	2018	2019	2020	2021	2022
Unlinked Trips - All					
Unlinked Trips – Seniors					
Unlinked Trips – People with Disabilities					

5310 Experience

Has your agency either received vehicles from RTA, SMART, AAATA, or DDOT before

Yes No

Has your agency successfully received and spent operating dollars from RTA, SMART, AAATA, or DDOT before?

Yes No

Over what period of time (in years), has your agency carried out a project similar to the one(s) described in this application? How many similar projects has your agency been involved in?

If your organization has received Section 5310 funds in the past, how do you measure your transportation program's effectiveness and what performance measures are used? (i.e., annual rides or trips provided, vehicle miles of service, cost per ride, cost per mile etc.). Please provide recent data to describe.

If your organization has received Section 5310 funds in the past, are there unspent funds from those grants? If so, please describe when the unspent funds were awarded to your organization and why they are unspent?

Capability

Describe your organization's experience, knowledge, technical and administrative ability, and financial capacity to successfully and efficiently manage federal grants?

RTA requests that you provide supporting financial documentation regarding your transportation program. What type of financial documentation has been included with this application? Please check all that apply

Transportation Program Budget (required) Audited Financials Other:

Please describe your plan and schedule for implementing the proposed project. Attach additional pages to the submittal email if necessary.

3a. Capital – Vehicles (Optional)

Select anticipated use(s) of vehicle(s):

Continue existing service(s) Expand service(s) Offer new service(s)

How many vehicles are you requesting (*note: in addition to filling out this information, you must complete the inventory sheet, see separate attachment*)

For Replacement Request Only:

Local, SMART, or AAATA Vehicle Number	VIN	Condition of Vehicle Being Replaced		
		Good	Fair	Poor

How would this project improve mobility or eliminate transportation barriers for seniors or people with disabilities (e.g., increase opportunities beyond ADA requirements; improve access to fixed route service, increase alternatives to public transportation)?

Describe how you are prepared to implement a potential grant award and estimate when new vehicle(s) would be in service:

3b. Mobility Management (Optional)

Select anticipated use(s) of investment:

- Continue existing service(s) Expand service(s) Offer new service(s)

How will your project address gaps in providing mobility and scheduling information and/or trip planning tools to the target population or other potential riders *beyond existing customers*? If it does not, it does not qualify as mobility management (for instance, continuing a call center that serves existing customers should be an operational request).

Describe the associated project costs (e.g., mobility manager or travel training personnel costs, coordinating technology, other eligible supporting costs):

Describe how you are prepared to implement a potential grant award and estimate when your mobility management service would be available:

3c. Other Capital - Software/Hardware/Facilities/Shop Equipment/Pedestrian Improvements (Optional)

Select anticipated use(s) of investment:

- Continue existing service(s) Expand service(s) Offer new service(s)

Select the type of capital requested (select only one):

- Software Hardware Facilities Shop Equipment Pedestrian Improvements

Briefly describe your capital request (e.g., quantity, purpose) and your plan for procuring and deploying the capital request:

How would this project improve mobility or eliminate transportation barriers for seniors or people with disabilities (e.g., increase opportunities beyond ADA requirements; improve access to fixed route service, increase alternatives to public transportation)?

For Software/Hardware/Shop Equipment purchases, explain how the use of this equipment would improve service and how it complements other services that your organization or other providers offer:

For Facilities and Pedestrian improvements, please identify how the project benefits will be allocated to the target population:

Describe how you are prepared to implement a potential grant award and estimate when new equipment, etc. would be in service:

3d. Operating (Optional)

Select anticipated use(s) of investment:

Continue existing service(s) Expand service(s) Offer new service(s)

Describe the project, the anticipated riders served, and operating area. *Note: this shall not be used to replace other available funding:*

How does this project improve mobility or eliminate transportation barriers for seniors or people with disabilities? In particular, explain how this proposed project/service goes beyond what is required by ADA, improves fixed route service, or offers a new alternative to public transportation for older adults or people with disabilities.

If your project provides rides or vouchers, please provide an estimated number of annual rides (one-way trips) to be provided as a result of this project.

Describe how you are prepared to implement a potential grant award and estimate when your mobility management service would be available:

Please describe local support for this project. For example, are other local organizations involved in the proposed project? Do you have letters of support from local organizations? Was this project identified as a local priority as a result of public outreach? Is your organization providing more than the required local share of funding for the project? Submit additional documentation if desired.

Sustainability

Is funding available to support the project after the end of the 5310 grant period? If so, what is the source of that funding?

Other

Please provide any additional comments