



# **Disadvantaged Business Enterprise (DBE) Program**



# **RTA**

## **REGIONAL TRANSIT AUTHORITY OF SOUTHEAST MICHIGAN**

Information found in this document can be provided in an alternative format upon request. Please contact the Regional Transit Authority at 313-402-1020 to speak to a representative or e-mail [info@rtamichigan.org](mailto:info@rtamichigan.org). The RTA will do its best to provide the requested alternative format within a reasonable time.

Revision Log		
Revision Name:	Adopted On:	Update Notes:
November 2018	November 8, 2018	Updated to reflect RTA staff changes and address other deficiencies coming out of the 2018 Comprehensive Review. Also separated the Program from the 2017-2019 DBE goal.

Signed:  \_\_\_\_\_

Date: November 8, 2018

## OBJECTIVES AND POLICY STATEMENT (Section 26.1 and 26.23)

The Regional Transit Authority for Southeast Michigan, hereinafter referred to as “RTA” has established a Disadvantaged Business Enterprise (DBE) program in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. The RTA has received Federal financial assistance from the Department of Transportation, and as a condition of receiving this assistance, the RTA has signed an assurance that it will comply with 49 CFR Part 26.

It is the policy of the RTA to ensure that DBEs, as defined in part 26, have an equal opportunity to receive and participate in DOT–assisted contracts. It is also our policy:

1. To ensure nondiscrimination in the award and administration of DOT – assisted contracts;
2. To create a level playing field on which DBEs can compete fairly for DOT-assisted contracts;
3. To ensure that the DBE Program is narrowly tailored in accordance with applicable law;
4. To ensure that only firms that fully meet 49 CFR Part 26 eligibility standards are permitted to participate as DBEs;
5. To help remove barriers to the participation of DBEs in DOT assisted contracts;
6. To assist the development of firms that can compete successfully in the market place outside the DBE Program.

The RTA’s Executive Administrator acts as the DBE Liaison Officer. In that capacity, the Executive Administrator is responsible for implementing all aspects of the DBE Program. Implementation of the DBE Program is accorded the same priority as compliance with all legal obligations incurred by the RTA in its financial assistance agreements with the DOT.

The RTA has disseminated this Policy Statement to its Board of Directors, all the component of its organization, and the general public. It has also distributed this statement to DBE and non-DBE business communities that perform work for the RTA on DOT-assisted contracts by posting it on the RTA website ([www.rtamichigan.org](http://www.rtamichigan.org)) and incorporating it into our procurement processes.



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Michael Ford, Chief Executive Officer  
May, 2016

# GENERAL PROGRAM REQUIREMENTS

## APPLICABILITY TO THE RTA (Section 26.3)

The RTA is the recipient of federal transit funds authorized by Titles I, III, V, and VI of ISTEA, Pub. L. 102-240 or by Federal transit laws in Title 49, U.S. Code, or Titles I, II, and V of the TEA-21, Pub. L. 105-178.

## DEFINITIONS (Section 26.5)

The terms used in this Program have the meanings ascribed to them in Part 26.5.

## NON-DISCRIMINATION REQUIREMENTS (Section 26.7)

The RTA will never exclude any person from participation in, deny any person the benefits of, or otherwise discriminate against anyone in connection with the award and performance of any contract covered by 49 CFR part 26 on the basis of race, color, sex, or national origin.

In administering the DBE program, the RTA will not, directly or through contractual or other arrangements, use criteria or methods of administration that have the effect of defeating or substantially impairing accomplishment of the objectives of the DBE program with respect to individuals of a particular race, color, sex, or national origin.

## RECORD KEEPING REQUIREMENTS (Section 26.11)

The RTA will report DBE participation on June 1 and December 1 of each Federal Fiscal Year in TRAMs, using the DOT Uniform Report of DBE Awards and Commitments and payments Form, or any successor form(s) prescribed by DOT. These reports will reflect payments actually made to DBEs on DOT-assisted contracts.

Additionally, the RTA maintain a small business bidders list, which includes for each firm, the name, address, DBE (or non-DBE status), age of the firm, and information concerning the annual gross receipts of all DBEs and non-DBEs that submit bids or quotes to a prime bidder/offer or on DOT assisted contracts. The RTA collects this information by requiring all of its prime contractors to complete and submit a bidders' list in its response to RTA's request for bids or proposals, thereby providing the RTA with the relevant small business and DBE information either directly, in the case of a DBE-or small business certified bidder, or indirectly, through the prime contractor. The most recent version of the DBE bidders list is found in **Attachment B**.

## RTA AND CONTRACTOR ASSURANCES (Section 26.13)

The RTA has signed the following assurances, applicable to all DOT-assisted contracts and their administration:

The RTA shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any DOT assisted contract or in the administration of its DBE Program or the

requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of DOT assisted contracts. The RTA's DBE Program, as required by 49 CFR part 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the RTA of any failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 *et seq.*).

This language will appear in financial assistance agreements with sub-recipients, and be used verbatim in every DOT-assisted contract and subcontract.

Additionally, the RTA will ensure that the following clause is placed in every DOT-assisted contract and subcontract:

**Disadvantaged Business Enterprise Assurance**

In accordance with 49 CFR Part 26.13(a), the contractor, sub-recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate, which may include, but is not limited to:

- (1) Withholding monthly progress payments;
- (2) Assessing sanctions;
- (3) Liquidated damages; and/or
- (4) Disqualifying the contractor from future bidding as non-responsible.

## **ADMINISTRATIVE REQUIREMENTS**

### **DBE PROGRAM UPDATES (Section 26.21)**

Since the RTA has received a grant of \$250,000 or more in FTA planning capital, and or operating assistance in a federal fiscal year, the RTA will continue to carry out this Program until all funds from DOT financial assistance have been expended, and will provide updates to DOT regarding any significant changes to the Program.

### **DBE LIAISON OFFICER (DBELO) (Section 26.25)**

The RTA has designated the following individual as its DBE Liaison Officer:

Mrs. Virginia Lickliter, Executive Administrator/DBE Coordinator

1001 Woodward Avenue, Suite 1400

Detroit, MI 48226

(313) 402-1020 Office

(313) 961-4869 Fax

[vlickliter@rtamichigan.org](mailto:vlickliter@rtamichigan.org)

In the event that Mrs. Lickliter no longer serves in the capacity of DBE Coordinator, her successor will assume the role of DBELO and this program will be revised and submitted to FTA for approval.

In this capacity, the DBELO is responsible for implementing all aspects of the DBE program and ensuring that the RTA complies with all provision of 49 CFR Part 26. The DBELO has direct, independent access to the RTA CEO concerning DBE program matters. An organization chart displaying the DBELO's position in the organization is found in **Attachment A**.

The DBELO is responsible for developing, implementing and monitoring the DBE program, in coordination with other appropriate officials. The duties and responsibilities include the following:

1. Gathers and reports statistical data and other information as required by DOT.
2. Reviews third party contracts and purchase requisitions for compliance with this program.
3. Sets overall annual goals in cooperation with the Procurement Administrator.
4. Ensures that bid notices and requests for proposals are available to DBEs in a timely manner.
5. Identifies contracts and procurements so that DBE goals are included in solicitations (both race-neutral methods and contract specific goals)
6. Analyzes RTA's progress toward attainment and identifies ways to improve progress.
7. Participates in pre-bid meetings.
8. Advises the CEO\Board of Directors on DBE matters and achievement.
9. Refers DBEs to the Michigan Unified Certification Program staff to seek information and assistance in the DBE certification process, preparing bids, obtaining bonding and insurance.
10. Participates in DBE training seminars.

Additionally, the RTA maintains records of contract expenditures and commitments and, within that, DBE specific expenditures and commitments, which can be utilized to generate DBE-specific contract reports. These reports are used to measure DBE goal attainment, and are used to provide required reports to the Board of Directors, CEO and the relevant federal and state regulatory bodies.

## **DBE FINANCIAL INSTITUTIONS (Section 26.27)**

It is the policy of the RTA to investigate the full extent of services offered by financial institutions owned and controlled by socially and economically disadvantaged individuals in the community, to make reasonable efforts to use these institutions, and to encourage prime contractors on DOT-assisted contract to make use of these institutions. We have made the following efforts to identify and such institutions.

The RTA reviewed the Federal Reserve listing for Minority Owned Banks (March 2018) and determined that there was only one bank operating within the RTA region.

- First Independence Bank – 7310 Woodward Avenue, Ste. 101, Detroit, MI, 48202
  - Seven Mile Branch, 7020 W. Seven Mile Road, Detroit, MI 48221
  - Clinton Township Branch, 38880 Garfield Road, Clinton Township, MI 48038

While the RTA does not currently use the financial institution listed above, we do conduct our financial business with a banking institution that has a Community Business Checking account feature which makes banking simple for businesses with 150 or fewer monthly transactions. They also have no monthly maintenance fee and no minimum account balance requirements. Additional information on the RTA's financial banking institution can be obtained from FTA's DBE Liaison Officer.

The RTA will also re-evaluate the availability of DBE financial institutions every three years to coincide with the update of its DBE Program Goal development (FY2017-FY2019 currently).

## **PROMPT PAYMENT MECHANISMS (Section 26.29)**

### **Prompt Payment: 26.29(a)**

The RTA ensures that the following clause is placed in every DOT-assisted contract and subcontract:

**Prompt Payment.** The prime contractor agrees to pay each subcontractor under this Agreement for satisfactory performance of its subcontract no later than fourteen (14) calendar days from the receipt of each payment the Contractor receives from the RTA. A delay in or postponement of payment from the above referenced time frame may occur only for good cause following written approval of the RTA. This clause applies to both DBE and non-DBE subcontractors. Failure to comply with these prompt payment requirements is a breach of this Agreement which may lead to any remedies permitted under law, including, but not limited to, suspension of payment and/or termination or cancellation of contract. In addition, Contractor's failure to promptly pay its subcontractors is subject to the provisions Section 9 of the Local Government Prompt Payment Act (50 ILCS505/9).

### **Retainage 26.29(b,c)**

The prime contractor agrees to return retainage payments to each subcontractor within fourteen (14) days after the subcontractors work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval of the RTA. This clause applies to both DBE and non-DBE subcontracts. A subcontractor's work is satisfactorily completed when all the tasks called for in the subcontract have been accomplished and documented as required by the recipient. When a recipient has made an incremental acceptance of a portion of a prime contract, the work of a subcontractor covered by that acceptance is deemed to be satisfactorily completed.

### **Monitoring and Enforcement 26.29 (d)**

The RTA has established the following mechanisms to monitor and enforce that prompt payment and return of retainage is in fact occurring.

If RTA determines that the prime contractor has failed to comply with the prompt payment provisions set forth in the contract, RTA shall give written notice to the prime contractor that if the default is not remedied within a specified period of time (at least 5 days), the contract may be terminated. The Contract may be terminated for cause in accordance with the Contract Article XIV, entitled TERMINATION. The RTA will require its prime contractors to submit prompt payment documentation on a monthly basis to demonstrate compliance with this policy. The RTA also reserves the right to conduct random prompt payment reviews of DBE payments to assure compliance with this section of the policy. Random prompt payment will consist of RTA staff contacting both DBE vendors and prime contractors to request confirmation that prompt payment has been made.

RTA shall also impose penalties and sanctions for non-compliance with the prompt payment clause contained in Section 26.37, MONITORING AND ENFORCEMENT MECHANISMS, and as contained in the Contract Compliance Manual (Federal) and other requirements of State law.

#### On-Site Performance Monitoring

During the course of any contract with DBE participation, RTA will conduct on-site monitoring to ensure that work committed to DBEs are actually being performed by the DBEs. The observed work will be reconciled against the DBE subcontractor agreement(s) and Prime Contractor. The review will be in accordance with the RTA DBE Compliance, Commercially Useful Function report found in **Attachment D**.

#### Written Certification

Worksite monitoring, review of contracting records and written certification of DBE performance will be conducted on all RTA contracts, within the state, in which a DBE firm(s) is performing. The RTA will also certify in writing that monitoring of the provisions of this policy has also been completed.

### Directory (Section 26.31)

The RTA utilizes the State of Michigan's Unified Certification Program directory to identify all firms eligible to participate as DBEs. The directory lists the firm's name, address, phone number, date of the most recent certification, and the type of work the firm has been certified to perform as a DBE. The Directory may be found using the following link

<http://mdotjboss.state.mi.us/UCP/HomePageServlet>.

### OVERCONCENTRATION (Section 26.33)

The RTA has not identified that overconcentration exists in the types of work that DBEs perform. The RTA will re-evaluate if overconcentration exists every three years to coincide with the establishment of its three-year rolling DBE goal (FY2017-FY2019 – current).



## **BUSINESS DEVELOPMENT PROGRAMS (Section 26.35)**

Because of the size of the existing RTA Program, the RTA has not yet established a business development program. It is anticipated that RTA will evaluate the need for such a program once the RTA has secured a source of annual local funding to implement the programs identified in the regional master transit program. In the interim, the RTA directs interested vendors to the Michigan Department of Transportation and its Business Development Office to serve as a resource for small business development needs.

## **MONITORING AND ENFORCEMENT MECHANISMS (PART 26.37)**

The RTA will engage in the following monitoring and enforcement mechanisms to ensure compliance with 49 CFR Part 26:

1. Bring to the attention of the DOT any false, fraudulent, or dishonest conduct in connection with the Program, so that DOT can take the steps (e.g., referral to the Department of Justice for criminal prosecution, referral to the DOT Inspector General, action under suspension and debarment or Program Fraud and Civil Penalties rules) provided in Part 26.109.
2. Consider similar actions under state legal authorities, including negative responsibility determinations on future contracts, removal of firms from certain qualified lists, and recommending firms' DBE or small business certifications be revoked.
3. Require prime contractors to maintain records and documents of payments to DBE and small business subcontractors for three years following the performance of any contract, and further require that these records and documents will be made available for inspection upon request by any authorized representative of RTA or DOT.
4. Monitor compliance and verify that work committed to DBEs and small businesses at contract award is actually performed by those DBEs and small businesses. This will be accomplished by requiring prime contractors to submit DBE subcontract agreements/purchase orders and periodic DBE reports, reviewing and tracking all invoices received and keeping records of all payments made to DBEs and small businesses.
5. Certifying that work committed to DBEs at contract award or subsequently (e.g., as the result of modification to the contract) is actually performed by the DBE in which the work was committed.
6. Perform interim audits of contract payments to DBEs and small businesses, which will review payments to subcontractors to ensure that the amount actually paid to those subcontractors (a) equals or exceeds the dollar amounts stated in the derivation of cost proposal and (b) are made in a timely manner.
7. Provide professional development opportunities to the DBELO, as necessary, to ensure that the RTA maintains competent compliance professionals.

**Attachment C** contains the standards, policies, practices, and procedures RTA uses to assess whether a contractor complies with regulatory and contract requirements applicable to DOT-assisted projects.

## **FOSTERING SMALL BUSINESS PARTICIPATION (Section 26.39)**

Because of the size of the RTA's current annual program, the RTA does not have an established Small Business Program. However, the RTA does coordinate closely with the Michigan Department of Transportation (MDOT), the Southeast Michigan Council of Governments (SEMCOG) and the existing transit providers within the region. In particular MDOT's Small Business Program identified below serves as a resource for DBE and SBP owned businesses.

*MDOT, in accordance with the requirements of the U.S. Department of Transportation 49 CFR Part 26, Section 26.39, has developed a race- and gender-neutral Small Business Program (SBP) to ensure that Disadvantaged Business Enterprises (DBE) and SBP owned businesses have opportunities to participate on federally-assisted projects.*

*The SBP is designed to:*

- *Increase the number of competitively awarded contracts to small businesses*
- *Maximize contract opportunities*
- *Promote the use of small businesses in MDOT contract opportunities*

The RTA coordinates closely with MDOT as part of the development of its procurement opportunities. The RTA will coordinate with MDOT's SBP coordinator to identify potential synergies that may exist between the MDOT SBP Program and the annual RTA work program.

## **GOALS, GOOD FAITH EFFORTS, AND COUNTING**

### **SET-ASIDES or QUOTAS (Section 26.43)**

The RTA does not use quotas in any way in the administration of this DBE program.

### **OVERALL GOAL AND PUBLIC PARTICIPATION (Section 26.45)**

In accordance with Part 26.45, the RTA will develop a triennial DBE goal and submit to FTA by August 1<sup>st</sup> (FY2017-FY2019 – Current). The process generally used by RTA to establish overall DBE goals is defined in the DBE Goal Methodology Report (**Attachment H**). Once established, the RTA's overall goal submission to DOT will include the goal (including the breakout of estimated race-neutral and race-conscious participation, as appropriate), a copy of the methodology used to develop the goal; a summary of information and comments received during this public participation process and RTA's responses, and proof of publication of the goal on RTA's website and media outlets listed above. The RTA will begin using the established overall goal immediately (on October 1 of the specified years), unless the RTA has received other instructions from DOT. Our goal will remain effective for the duration of the three-year period established and approved by FTA.

## **GOAL SETTING AND ACCOUNTABILITY (Section 26.47)**

If the awards and commitments shown on the RTA's Uniform Report of Awards or Commitments and Payments at the end of any fiscal year are less than the overall applicable to that fiscal year, the RTA will complete a shortfall analysis within 90 days from the end of FTA's fiscal year that will:

1. Analyze in detail the reason for the difference between the overall goal and the actual awards/commitments;
2. Establish specific steps and milestones to correct the problems identified in the analysis; and
3. Maintain information and records regarding the analysis and efforts made for three years, and make it available to the FTA on request for review.

## **TRANSIT VEHICLE MANUFACTURERS (Section 26.49)**

All Transit Vehicle Manufacturers (TVM), as a condition of being authorized to bid or propose on RTA-FTA assisted transit vehicle procurements, shall certify that it has complied with the requirements of 49 CFR Section 26.49, including the establishment of an annual overall DBE participation goal that has been submitted to the FTA for concurrence. Each TVM shall complete and submit in its bid or proposal a DBE Certification form acknowledging it has complied with this section and a concurred overall DBE goal on file with the FTA. RTA shall not include the amount of FTA assistance used in transit vehicle procurements in the base amount from which RTA's overall goal is established. RTA will also notify the FTA of any vehicle purchases within 30 days of purchase using the following link: <https://www.transit.dot.gov/funding/procurement/joint-procurement-clearinghouse>.

## **MEETING OVERALL GOALS/CONTRACT GOALS (Section 26.51)**

The RTA will meet the maximum feasible portion of its overall goal using race-neutral means of facilitating DBE participation.

The RTA will use contract goals to meet any portion of the overall DBE goal that it does not anticipate being able to meet through the use of race-neutral means. Contract goals are established so that, over the period to which the overall goal applies, they will cumulatively result in meeting any portion of the overall goal that is not projected to be met through the use of race-neutral means. These contract goals will only be utilized on contracts that have subcontracting possibilities, and the size of any particular contract goals, if any, will be adapted to the circumstances of each contract (i.e., type and location of work, availability of DBEs to perform the particular type of work). When utilized, the RTA will express contract goals as a percentage of the total amount of the contract.

## **GOOD FAITH EFFORTS PROCEDURES (Section 26.53)**

In those instances where a contract-specific DBE goal is included in a procurement/solicitation, RTA will not award the contract to a bidder who does not either (1) meet the contract goal with verified, countable DBE participation; or (2) documents it has made adequate good faith efforts to meet the DBE contract goal, even though it was unable to do so. It is the obligation of the

bidder to demonstrate that it has made sufficient good faith efforts prior to submission of its bid.

The RTA treats the Bidder's compliance with good faith efforts requirements as a matter of responsibility. The Bidder can demonstrate its compliance either by documenting that it has secured sufficient DBE participation or documenting that it made sufficient good faith efforts to meet the DBE contract goal or a combination of the two. Determination of the sufficiency of good faith efforts shall be determined by the guidance found in **Attachment G** Part 26.

The Procurement Administrator is responsible for determining whether a Bidder who has not met a contract goal has documented sufficient good faith efforts to be regarded as responsible. In each case in which the RTA determines the Bidder has documented good faith efforts, the RTA will have ensured that all information submitted by the Bidder was complete, accurate, and clearly sufficient to document the Bidder's good-faith efforts as outlined in the guidance found in **Attachment G** Part 26.

Each procurement for which a contract goal has been established will require the bidders/offerors to submit the following documentation at the time of submission:

1. The names and addresses of DBEs that will participate in the contract;
2. A description of the work that each DBE will perform;
3. The dollar amount of the participation of each DBE;
4. Written and signed documentation of a commitment to use any DBE contractor it submits to meet a contract goal; and
5. Written and signed confirmation from the DBE that it is participating in the contract as provided in the Bidder's commitment.

Or, if the contract goal will not be entirely met through participation, sufficient evidence of good faith efforts made by the Bidder made to meet the contract DBE goal.

Prior to the execution of a contract, if any of the information called for in the paragraph above has changed, the RTA will require the bidder to submit updated documentation establishing compliance with the contract goal.

#### **ADMINISTRATIVE RECONSIDERATION Section 26.53(D)**

Within 14 days of being informed by the RTA that it is not responsible because it has not documented sufficient good faith efforts, a Bidder may request administrative reconsideration. To do so, Bidders must make this request in writing to the following reconsideration official: Chief Executive Officer, Regional Transportation Authority, 1001 Woodward Avenue, Detroit, MI 48226, (313) 402-1020. The CEO is the Reconsideration Officer for the Agency. If the CEO played any role in the original determination that the Bidder did not document sufficient good faith efforts, the reconsideration officer for that procurement shall be the Chairman of the Executive and Policy Committee, Mr. Paul C. Hillegonds send attention: [vlickliter@rtamichigan.org](mailto:vlickliter@rtamichigan.org).

As part of this reconsideration, the Bidder will have the opportunity to provide written documentation or argument concerning the issue of whether it met the contract goal through participation, good faith efforts, or both. Any written documentation or argument must explain

the good faith efforts made by the Bidder at the time of submission and evidence of efforts made subsequent to submission will not be considered. Upon request, the Bidder will have the opportunity to meet in person with the reconsideration official to discuss the issue of whether it made good faith efforts to meet the contract goal. Upon reaching a determination, the reconsideration official will send the Bidder a written determination on reconsideration, explaining the basis for finding that the Bidder did or did not exercise good faith efforts to meet the contract goal. This determination shall be final and the reconsideration process is not administratively appealable to the Department of Transportation (DOT).

## **SAMPLE RFP SPECIFICATIONS**

The requirements of 49 CFR Part 26, Regulations of the U.S. Department of Transportation, apply to this contract. It is the policy of the RTA to practice nondiscrimination based on race, color, sex, or national origin in the award or performance of this contract. All firms qualifying under this solicitation are encouraged to submit bids/proposals. Award of this contract will be conditioned upon satisfying the requirements of this bid specification. These requirements apply to all bidders/offerors, including those who qualify as a DBE. A DBE contract goal of \_ percent has been established for this contract. The bidder/offeror shall make good faith efforts, as defined in **Attachment G**, 49 CFR Part 26, to meet the contract goal for DBE participation in the performance of this contract.

The bidder/offeror will be required to submit the following information: (1) the names and addresses of DBE firms that will participate in the contract; (2) a description of the work that each DBE firm will perform; (3) the dollar amount of the participation of each DBE firm participating; (4) written documentation of the bidder/offeror's commitment to use a DBE subcontractor whose participation it submits to meet the contract goal; (5) written confirmation from the DBE that it is participating in the contract as provided in the commitment made under (4); and (5) if the contract goal is not met, evidence of good faith efforts.

## **DBE REPLACEMENT DURING A CONTRACT**

The RTA requires that prime contractors not terminate a DBE subcontractor listed on a bid/contract with a DBE contract goal without the RTA's prior written consent. Prior written consent will only be provided where there is "good cause" for termination of the DBE firm, as established by Section 26.53(f)(3) of the DBE regulation.

Before transmitting to the RTA its request to terminate, the prime contractor must give notice in writing to the DBE of its intent to do so. A copy of this notice must be provided to the RTA prior to consideration of the request to terminate. The DBE will then have five (5) days to respond and advise the RTA of why it objects to the proposed termination.

In those instances where "good cause" exists to terminate a DBE's contract, the RTA will require that the prime contractor make good faith efforts to replace a DBE that is terminated or has otherwise failed to complete its work on a contract with another certified DBE, to the extent needed to meet the contract goal. If a DBE is unable or unwilling to perform, the prime contractor must notify the DBELO immediately and provide reasonable documentation of the same.

In any situation described above, the RTA will require the prime contractor (a) to obtain RTA's

prior approval of any substitute DBE, and (b) to provide copies of new or amended subcontracts or documentation of good faith efforts. Failure to abide by these procedures shall be viewed as a breach of contract and the prime contractor will be subject to such sanctions and penalties as are allowed by the contract and law as outlined in **Attachment C**.

### **COUNTING DBE PARTICIPATION (Section 26.55)**

The RTA will count DBE participation toward overall and contract goals as provided in Part 26.55.

### **CERTIFICATION (Sections 26.61-26.91)**

The RTA relies upon the DBE certifications issued pursuant to the Michigan Unified Certification Program, as discussed above under the heading DIRECTORY (PART 26.31).

The RTA is a member of the Michigan Unified Certification Program. The UCP will meet all of the requirements of this section. The RTA will use and count for DBE credit only those DBE firms certified by the Michigan UCP.

For information about the certification process or to apply for DBE certification, firms or individuals should contact the Michigan UCP at: <http://mdotjboss.state.mi.us/UCP/>

Any firm or complainant may appeal a Michigan UCP's decision in a certification matter to DOT. Such appeals may be sent to:

**U.S. Department of Transportation  
Office of Civil Rights Certification Appeals Branch  
1200 New Jersey Avenue. SE  
West Building, 7<sup>th</sup> Floor  
Washington, D.C. 20590**

### **INFORMATION. CONFIDENTIALITY. COOPERATION. (Section 26.109)**

The RTA follows procedures to safeguard from disclosure to third-parties information that is confidential, consistent with federal, state, and local law, including the Michigan Freedom of Information Act (FOIA). All information will be subject to disclosure under FOIA.

Notwithstanding any contrary provisions of federal, state, or local law, the RTA will not release personal or business financial information submitted in response to the personal net worth requirement to a third party (other than DOT) without the written consent of the submitter.

### **MONITORING PAYMENTS TO DBES**

The RTA will require prime contractors to maintain records and documents of payments to DBEs for three years following the performance of the contract. These records will be made available for inspection upon request by any authorized representative of the RTA or DOT. This reporting requirement also extends to any certified DBE subcontractor.

We will perform reviews of contract payments to DBEs. The RTA will review payments to DBE

subcontractors on a monthly basis to ensure that the actual amount paid to DBE subcontractors equals or exceeds the dollar amounts stated in the schedule of DBE participation. All Prime Contractor contracts include language that requires monthly DBE reporting. The RTA staff reviews these reports to track stated DBE participation goals. Per contract language, any change to the overall DBE participation goal of an RTA contract requires written approval from the RTA. Additionally, the RTA reserves rights to conduct prompt payment audits in accordance with Monitoring and Enforcement Section of this policy.

**ATTACHMENTS**

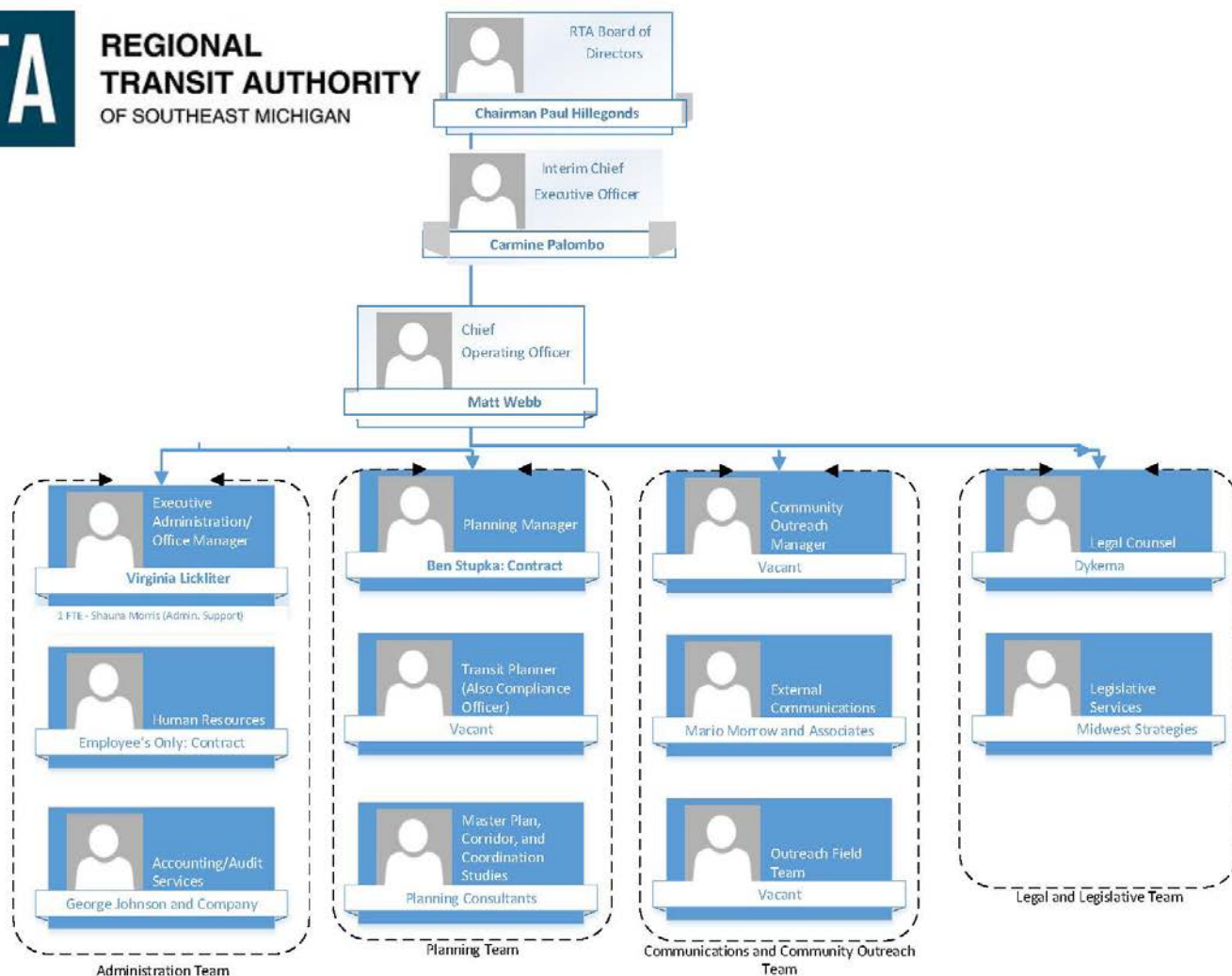
<b>Attachment A</b>	<b>RTA Organizational Chart</b>
<b>Attachment B</b>	<b>RTA Bidder's List</b>
<b>Attachment C</b>	<b>Monitoring and Enforcement Mechanisms</b>
<b>Attachment D</b>	<b>Commercially Useful Function Form</b>
<b>Attachment E</b>	<b>DBE Commitment Forms</b>
<b>Attachment F</b>	<b>DBE Directory</b>
<b>Attachment G</b>	<b>Regulations 49 CFR Part 26</b>



## Attachment A: RTA Organization Chart



**REGIONAL  
TRANSIT AUTHORITY  
OF SOUTHEAST MICHIGAN**



Fiscal Year 2018 Budget

## **Attachment B: DBE BIDDERS LIST**

## **Regional Transit Authority of Southeast Michigan DBE Directory** **Updated: August 2018**

### **Urban Planning NAICS 541320**

#### **Advanced Integrated Solutions, LLC**

Certifying Agency: Michigan Department of Transportation

Certification Date: 09/22/2016

Certification Type: DBE

Service Category: Construction, Other

Anne DiMaggio

Phone: 313-724-8600; Fax: 313-724-8612; Email: [adimaggio@myaisteam.com](mailto:adimaggio@myaisteam.com); Email 2: ;

Email 3:

Website: <http://www.myaisteam.com>

27016 Princeton Ave, Inkster, Michigan 48141

#### **Work Description:**

Commercial and Institutional Building Construction and Environmental Consulting Services

#### **Applied Ecosystems Great Lakes, Inc.**

Certifying Agency: Michigan Department of Transportation

Certification Date: 02/11/2010

Certification Type: DBE

Service Category: Consultant, Other

Lisa Miller

Phone: 810-715-2525; Fax: 810-715-2526; Email: [lmiller@appliedecosystems.com](mailto:lmiller@appliedecosystems.com); Email

2: ; Email 3:

Website: <http://www.appliedecosystems.com>

G-4300 South Saginaw St., Burton, Michigan 48529

#### **Work Description:**

Environmental consulting services and. MDOT DBE Certified since 9/23/2003.

#### **Birks Works Environmental, L.L.C.**

Certifying Agency: Detroit Department of Transportation

Certification Date: 12/16/2003

Certification Type: DBE

Service Category: Construction, Other

Jeffrey C. Heard

Phone: 3138911310; Fax: 3138911535; Email: [heard\\_jeffery@hotmail.com](mailto:heard_jeffery@hotmail.com)

Website: [n/a](#)

19719 Mt. Elliott , Detroit, Michigan 48234

#### **Work Description:**

Hazardous/non hazardous waste hauling, underground tank removal, tank & industrial cleaning, sewer jet vacuum trucks, hi capacity pump systems, floor coating systems, global encasement encapsulate, green products, hi-capacity fluid transfers, flood control.bypass, product filtration, sampling.analysis, and waste characterization

#### **Concord Consulting Group, LLC**

Certifying Agency: Wayne County

Certification Date: 12/03/2008

Certification Type: DBE

Service Category: Consultant

Carolyn Mack

Phone: 248-348-4570; Fax: 734-629-0398; Email: [cmack@concordcg.net](mailto:cmack@concordcg.net)

Website: [www.concordcg.net](http://www.concordcg.net)

43000 W. Nine Mile Road, Suite 105, Novi, Michigan 48375

#### **Work Description:**

Environmental Consulting Services includes environmental health assessments, remediation, underground storage tank management

#### **DMC Consultants, Inc.**

Certifying Agency: Michigan Department of Transportation

Certification Date: 04/07/2010

Certification Type: DBE  
 Service Category: Construction, Consultant  
 Manish Chaudhary  
 Phone: 313-491-1815; Fax: 313-491-1820; Email: [mike@dmcgroupusa.com](mailto:mike@dmcgroupusa.com); Email 2: ;  
 Email 3:  
 Website: <http://www.dmcgroupusa.com>  
 13500 Foley St., Detroit, Michigan 48227  
Work Description:  
 Consulting services, environmental inspections, general construction services for residential, commercial & industrial structures.

#### **EKS Services Incorporated**

Certifying Agency: Detroit Department of Transportation  
 Certification Date: 01/18/2006  
 Certification Type: DBE  
 Service Category: Consultant  
 Clarence E., III Carpenter  
 Phone: 313-963-1433; Fax: 313-963-1482; Email: [clarencecarpenter@eksservices.com](mailto:clarencecarpenter@eksservices.com);  
 Email 2: ; Email 3:  
 Website: <http://www.eksservices.com>  
 7451 Third Street, Detroit, Michigan 48202  
Work Description:  
 Environmental Consulting, Asbestos survey and analysis

#### **Environmental Compliance Office Inc. (ECO)**

Certifying Agency: Wayne County  
 Certification Date: 05/12/2011  
 Certification Type: DBE  
 Service Category: Consultant, Engineering  
 Vimala Anishetty  
 Phone: 313-285-8401; Fax: 313-285-8401; Email: [vanishet@ecomain.com](mailto:vanishet@ecomain.com); Email 2: ;  
 Email 3:  
 Website: <http://www.ecomain.com>  
 3011 W. Grand Blvd., Ste. 420 , Detroit, Michigan 48202  
Work Description:  
 Environmental Consulting Services (incl. remediation consulting and assessments) (DBE)  
 Environmental Engineering Services (DBE)

#### **Fitzgerald & Halliday, Inc.**

Certifying Agency: Michigan Department of Transportation  
 Certification Date: 07/21/2004  
 Certification Type: DBE  
 Service Category: Consultant  
 Susan VanBenschoten  
 Phone: 860-247-7200; Fax: 860-247-7206; Email: [snafis@fhiplan.com](mailto:snafis@fhiplan.com); Email 2: ; Email 3:  
 Website: <http://www.fhiplan.com>  
 416 Asylum St., Hartford, Connecticut 06103  
Work Description:  
 Transportation and land use planning services and Environmental Consulting. MDOT vendor #05386

#### **G. O. Williams & Associates LLC**

Certifying Agency: Wayne County  
 Certification Date: 10/05/2010  
 Certification Type: DBE  
 Service Category: Consultant  
 Guy O. Williams  
 Phone: 734-395-9836; Fax: 734-480-3221; Email: [guy@gowilliams.net](mailto:guy@gowilliams.net)  
 Website: [www.gowilliams.net](http://www.gowilliams.net)  
 7873 Creek Bend Drive, Ypsilanti, Michigan 48197  
Work Description:  
 Consulting services for businesses and not for profit organizations. These services support the development of vacant land, redevelopment of brownfield parcels and other activities that improve the condition of neighborhoods (DBE).

**Green Arrow Enterprise, LLC**

Certifying Agency: Detroit Department of Transportation

Certification Date: 08/26/2010

Certification Type: Both

Service Category: Airport Concessionaire, Consultant

Wayne Montour

Phone: 248-481-7625; Fax: 248-481-7845; Email: [wayne@greenarrowstaffing.com](mailto:wayne@greenarrowstaffing.com); Email 2: ; Email 3:

Website: [www.greenarrowstaffing.com](http://www.greenarrowstaffing.com)

3252 University Drive, Suite 142, Auburn Hills, Michigan 48326

Work Description:

Consulting and staffing firm that assists companies in improving the environment and workforce. Temporary Staffing. Airport Concessionaire.

MDOT Codes:

RF - Traffic Regulator (Flagging)

**Innovative Architectural Planners**

Certifying Agency: Michigan Department of Transportation

Certification Date: 04/12/2016

Certification Type: DBE

Service Category: Consultant

Thomas Banks

Phone: 614-416-0614 x 315; Fax: 614-416-0613; Email: [tgbanks@iap-gsg.com](mailto:tgbanks@iap-gsg.com); Email 2: ; Email 3:

Website: <http://www.tgbanks@iap-gsg.com>

2740 Airport Dr. Ste. 300, Columbus, Ohio 43219

Work Description:

Management and Consulting Services

**KB Environmental Sciences, Inc**

Certifying Agency: Michigan Department of Transportation

Certification Date: 09/17/2007

Certification Type: DBE

Service Category: Consultant

Leola C. Fowler

Phone: 727-578-5152; Fax: 727-578-5210; Email: [CFowler@KBEnv.com](mailto:CFowler@KBEnv.com); Email 2: ; Email 3:

Website: <http://www.KBEnv.com>

9500 Koger Blvd. Suite 211, St. Petersburg, Florida 33702

Work Description:

Environmental Consultant

**Nspiregreen, LLC**

Certifying Agency: Detroit Department of Transportation

Certification Date: 10/01/2014

Certification Type: DBE

Service Category: Consultant, Other

Chancee Lundy

Phone: 202-434-8921; Fax: 1-888-347-2417; Email: [clundy@nspiregreen.com](mailto:clundy@nspiregreen.com)

Website: <http://nspiregreen.com>

601 Pennsylvania Ave. NW South Building Suite 900, Washington , D. of Columbia 20004

Work Description:

A Professional Consulting firm providing urban and regional planning, environmental services and public involvement.

**Phycotech, Inc.**

Certifying Agency: Michigan Department of Transportation

Certification Date: 06/26/2000

Certification Type: DBE

Service Category: Consultant

Sarah Johnson

Phone: 269-983-3654; Fax: 269-983-3653; Email: [info@phycotech.com](mailto:info@phycotech.com); Email 2: ; Email 3:

Website: [www.phycotech.com](http://www.phycotech.com)

620 Broad St, Ste 100 , St Joseph, Michigan 49085

Work Description:

Environmental Consulting Services firm specializing in aquatic analysis. Analysis services include identification, enumeration, biovolume(algae) and biomass (zooplakton), including environmental assessment in aquatic and wetland habitats. MDOT vendor #08625

**Primodal US Incorporated**

Certifying Agency: Michigan Department of Transportation

Certification Date: 04/14/2010

Certification Type: DBE

Service Category: Consultant

Evangelia Belia

Phone: 269-762-4780; Fax: ; Email: [belia@primodal.com](mailto:belia@primodal.com)

Website: [www.primodal.com](http://www.primodal.com)

305 Burrows Rd., Kalamazoo, Michigan 49006

Work Description:

Consulting, Environmental Services

**VMX International, LLC**

Certifying Agency: Michigan Department of Transportation

Certification Date: 07/03/2008

Certification Type: DBE

Service Category: Consultant

Vickie Lewis

Phone: 313-875-9450; Fax: 313-875-9459; Email: [vlewis@vmxi.com](mailto:vlewis@vmxi.com); Email 2: ; Email 3:

Website: <http://www.vmxi.com>

3011 W. Grand Blvd., Suite 2401, Detroit, Michigan 48202

Work Description:

Environmental Consulting Services.

**Villa Environmental Consultants Inc**

Certifying Agency: Michigan Department of Transportation

Certification Date: 05/30/2013

Certification Type: DBE

Service Category: Consultant

Richard Villa

Phone: 269-927-2434; Fax: 269-927-2435; Email: [rvilla@villaenv.com](mailto:rvilla@villaenv.com); Email 2: ; Email 3:

Website: <http://www.villaenv.com>

215 Colfax Ave., Benton Harbor, Michigan 49022

Work Description:

Environmental Consulting Services. Testing & Scientific Services (abestos investigation / site investigation / lead paint inspections, ISO 14001 consulting, clean air act, MIOSHA investigation &

**White Water Associates, Inc.**

Certifying Agency: Michigan Department of Transportation

Certification Date: 06/11/2001

Certification Type: DBE

Service Category: Consultant, Engineering, Other

Bette Premo

Phone: 906-822-7889; Fax: 906-822-7977; Email: [bette.premo@white-water-associates.com](mailto:bette.premo@white-water-associates.com)

Website: <http://www.white-water-associates.com>

P.O. Box 27, Amasa, Michigan 49903

Work Description:

Environmental laboratory, Wetland delineations, ecological studies. MDOT vendor #04699

**Administrative Management/Consulting (NAICS 541330)**

**ABE Associates, Inc.**

Certifying Agency: Michigan Department of Transportation

Certification Date: 06/13/2014

Certification Type: DBE  
 Service Category: Consultant, Engineering  
 Andre Brooks  
 Phone: 313-961-5170; Fax: 800-451-2176; Email: [andreb@abe-engineers.com](mailto:andreb@abe-engineers.com); Email 2: ;  
 Email 3:  
 Website: <http://www.abe-engineers.com>  
 440 Burroughs St., Suite 605, Detroit, Michigan 48202  
Work Description:  
 Engineering services. MDOT vendor #05045

#### **Access Engineering, Inc.**

Certifying Agency: Michigan Department of Transportation  
 Certification Date: 05/22/2002  
 Certification Type: DBE  
 Service Category: Consultant, Engineering  
 Elizabeth Harding  
 Phone: 248-684-1033; Fax: 248-714-4293; Email: [lharding@accesseng.net](mailto:lharding@accesseng.net); Email 2: ;  
 Email 3:  
 Website: [0](http://www.accesseng.net)  
 PO Box 26 , Milford, Michigan 48381  
Work Description:  
 Civil, structural, and Traffic Engineering. MDOT vendor #08407  
MDOT Codes:  
 mot - Design-Traffic:WorkZone Maint of Traffic  
 dtpm - Design - Traffic: Pavement Markings  
 dr - Design - Roadway  
 dri - Design - Roadway: Intermediate  
 wzms - Design-Traffic:WorkZone Mobility&Safety

#### **Airport Design Consultants, Inc.**

Certifying Agency: Michigan Department of Transportation  
 Certification Date: 05/22/2008  
 Certification Type: Both  
 Service Category: Airport Concessionaire, Consultant, Engineering  
 Cedrick Johnson  
 Phone: 410-465-9600; Fax: 410-465-9602; Email: [cjohnson@adci-corp.com](mailto:cjohnson@adci-corp.com); Email 2: [mkukata@adci-corp.com](mailto:mkukata@adci-corp.com); Email 3: [SLevy@adci-corp.com](mailto:SLevy@adci-corp.com)  
 Website: <http://www.adci-corp.com>  
 6031 University Blvd. Ste. 330, Elliott City, Maryland 21043  
Work Description:  
 Consulting Engineering - Civil, Electrical, Program/Project Management, Construction Phase Services.

#### **Arora Engineers Inc**

Certifying Agency: Wayne County  
 Certification Date: 11/30/2015  
 Certification Type: DBE  
 Service Category: Engineering  
 Manik K. Arora  
 Phone: 610-459-7900; Fax: 610-459-7900; Email: [sortiz@aroraengineers.com](mailto:sortiz@aroraengineers.com); Email 2: ;  
 Email 3:  
 Website: [www.aroraengineers.com](http://www.aroraengineers.com)  
 61 Wilmington-West Chester Pike, Suite 100, Chadds Ford, Pennsylvania 19317  
Work Description:  
 Commercial and Institutional Building Construction (DBE) Engineering Services (DBE)  
 Surveying and Mapping (except Geophysical) Services (DBE) Computer Systems Design Services (DBE)

#### **Audu Engineering Consultants, Inc.**

Certifying Agency: Michigan Department of Transportation  
 Certification Date: 07/30/2002  
 Certification Type: DBE  
 Service Category: Consultant, Engineering  
 Clement Audu

Phone: 616-647-2237; Fax: 616-647-2238; Email: [caudu@auduec.com](mailto:caudu@auduec.com); Email 2: ; Email 3:  
 Website: [www.auduec.com](http://www.auduec.com)  
 2828 Kraft Ave SE, Suite 165, Grand Rapids, Michigan 49512  
Work Description:  
 Engineering, surveying and testing. MDOT vendor #08989

#### **Aviation Alliance, Inc.**

Certifying Agency: Michigan Department of Transportation  
 Certification Date: 06/09/2006  
 Certification Type: DBE  
 Service Category: Consultant, Engineering  
 Shirley Roberts  
 Phone: 817-498-0388; Fax: 817-281-1867; Email: [shirley@aviationallianceinc.com](mailto:shirley@aviationallianceinc.com); Email 2: ; Email 3:  
 Website: <http://www.aviationallianceinc.com>  
 P.O. Box 799, Colleyville, Texas 76034  
Work Description:  
 Engineering and consulting firm. MDOT vendor #05695

#### **BREE & Associates, Inc.**

Certifying Agency: Michigan Department of Transportation  
 Certification Date: 01/29/2018  
 Certification Type: DBE  
 Service Category: Consultant  
 Robert Lancaster  
 Phone: 919-469-3330; Fax: 919-469-3370; Email: [bree@breeassociates.com](mailto:bree@breeassociates.com); Email 2: ; Email 3:  
 Website: <http://www.breeassociates.com>  
 3434 Edwards Mil Rd. #112-344, Raleigh, North Carolina 27612  
Work Description:  
 Engineering Consulting Services. Drafting Services.

#### **BVR Services, LLC**

Certifying Agency: Michigan Department of Transportation  
 Certification Date: 02/26/2018  
 Certification Type: DBE  
 Service Category: Engineering  
 Brian Rhodes  
 Phone: 313-855-6229; Fax: 313-855-6230; Email: [grhodes@des-electric.net](mailto:grhodes@des-electric.net)  
 18241 Schoolcraft Ave., Detroit, Michigan 48223  
Work Description:  
 Electrician. Engineering Services.

#### **CAD Concepts, Inc.**

Certifying Agency: Detroit Department of Transportation  
 Certification Date: 06/23/2005  
 Certification Type: DBE  
 Service Category: Consultant, Engineering, Other  
 Joyce K. Johnson  
 Phone: 614-485-0670; Fax: 614-485-0677; Email: [certifications@ccitechs.com](mailto:certifications@ccitechs.com); Email 2: ; Email 3:  
 Website: <http://www.ccitechs.cc>  
 2323 West 5th Avenue, Suite 120, Columbus , Ohio 43204  
Work Description:  
 Engineering, drafting, geophysical surveyor & mapping, interior design, graphic design, computer system and general management consulting services

#### **Civil Engineering Solutions, Inc.**

Certifying Agency: Wayne County  
 Certification Date: 06/20/2012  
 Certification Type: DBE  
 Service Category: Engineering  
 Leslie Zawada



Phone: 248-264-6906; Fax: 810-448-5903; Email: [lzawada@civilengineeringsolutions.us](mailto:lzawada@civilengineeringsolutions.us);  
 Email 2: ; Email 3:  
 4821 Carpathia , Attica, Michigan 48412  
Work Description:  
 Engineering Services (Civil Engineering) (DBE)

#### **Clark Transportation & Consulting Services**

Certifying Agency: Detroit Department of Transportation  
 Certification Date: 03/12/2010  
 Certification Type: DBE  
 Service Category: Consultant, Engineering  
 Brian Clark  
 Phone: 908-642-4570; Fax: 908-284-1081; Email: [bclarktransportation.net](http://bclarktransportation.net); Email 2: ;  
 Email 3:  
 Website: <http://clarktransportation.net>  
 1 Vail Lane, Flemington, New Jersey 08822  
Work Description:  
 Technical consulting for railways and mass transit systems, specializing in railway signaling, communications and automatic fare collection systems. Design, testing, construction management, technical documentation, technical training.

#### **DAMA Consultants, Inc.**

Certifying Agency: Michigan Department of Transportation  
 Certification Date: 01/24/2018  
 Certification Type: DBE  
 Service Category: Consultant  
 Bader Hafeez  
 Phone: 773-870-1595; Email: [bhafeez@damaconsultants.com](mailto:bhafeez@damaconsultants.com)  
 Website: <http://www.damaconsultants.com>  
 P.O. Box 7199, Chicago, Illinois 60680  
Work Description:  
 Landscape Architectural Services, Engineering Services, Research and Development in the Physical, Engineering, and Life Sciences (except Biotechnology).

#### **Dikita Enterprises, Inc.**

Certifying Agency: Wayne County  
 Certification Date: 06/01/2010  
 Certification Type: DBE  
 Service Category: Engineering  
 Sherri Gerald  
 Phone: 214-634-8844; Fax: 214-638-7406; Email: [certification@dikita.com](mailto:certification@dikita.com); Email 2: ;  
 Email 3:  
 Website: <http://www.dikita.com>  
 1420 W. Mockingbird Lane, Suite 600, Dallas, Texas 75247  
Work Description:  
 Engineering Services (Architectural/Civil) (DBE) Commercial & Institutional Building Construction (Construction Management) (DBE) Architectural Services (DBE) Marketing Research Services (DBE)

#### **ESA Mmgt. and Engineering Consultant**

Certifying Agency: Detroit Department of Transportation  
 Certification Date: 12/16/2003  
 Certification Type: DBE  
 Service Category: Consultant, Engineering  
 Edward Richardson  
 Phone: 619-656-1206; Fax: 8585470634; Email: [cmfge2000@aol.com](mailto:cmfge2000@aol.com)  
 1686 Pember Avenue, Chula Vista, California 91913  
Work Description:  
 Transportation engineer/consultant bus lines inspections, internal maintenance reviews, farebox and bus operations analysis, economic/maintenance garage productivity studies

#### **Elite Engineering Services, Inc**

Certifying Agency: Michigan Department of Transportation  
 Certification Date: 05/27/2004

Certification Type: DBE

Service Category: Consultant, Engineering

Indra Jha

Phone: 517-796-1830; Fax: 517-796-1832; Email: [info@elite-engr.com](mailto:info@elite-engr.com); Email 2: ; Email 3:

Website: <http://www.elite-eng.com>

159 Pearl St. Ste. 102, Jackson, Michigan 49201

Work Description:

Engineering services. Civil, structural, traffic engineering, surveying and testing. MDOT vendor #05376

**Engineering Design Solutions PLC**

Certifying Agency: Wayne County

Certification Date: 03/22/2018

Certification Type: ACDBE

Service Category: Airport Concessionaire

Irfan Ahmed

Phone: 269-903-2652; Fax: N/A; Email: [irfan.ahmed@engqdesigns.com](mailto:irfan.ahmed@engqdesigns.com)

Website: <http://www.engqdesigns.com>

5220 Lovers Lane, Suite LL-120, Portage, Michigan 49002

Work Description:

Engineering Services

**Engineering Services, Inc.**

Certifying Agency: Michigan Department of Transportation

Certification Date: 08/28/2001

Certification Type: DBE

Service Category: Consultant, Engineering

Hakim Shakir

Phone: 734-525-7330; Fax: 734-525-7255; Email: [esi786@sbcglobal.net](mailto:esi786@sbcglobal.net); Email 2:

[esi\\_corp@yahoo.com](mailto:esi_corp@yahoo.com); Email 3:

Website: <http://www.esi-engr.com>

32200 Schoolcraft Rd., Livonia, Michigan 48150

Work Description:

Consulting engineers, civil engineering, environmental engineering, land surveying, geotechnical engineering and testing. MDOT vendor #08277

**Environmental Compliance Office Inc. (ECO)**

Certifying Agency: Wayne County

Certification Date: 05/12/2011

Certification Type: DBE

Service Category: Consultant, Engineering

Vimala Anishetty

Phone: 313-285-8401; Fax: 313-285-8401; Email: [vanishet@ecomain.com](mailto:vanishet@ecomain.com); Email 2: ;

Email 3:

Website: <http://www.ecomain.com>

3011 W. Grand Blvd., Ste. 420 , Detroit, Michigan 48202

Work Description:

Environmental Consulting Services (incl. remediation consulting and assessments) (DBE)

Environmental Engineering Services (DBE)

**GSS Engineering Services P.L.L.C**

Certifying Agency: Michigan Department of Transportation

Certification Date: 11/14/2008

Certification Type: DBE

Service Category: Consultant, Engineering

Gregory Sims

Phone: 313-702-7749; Fax: 586-803-3848; Email: [974gregs@gmail.com](mailto:974gregs@gmail.com); Email 2: ; Email 3:

3262 Gemini Dr, Sterling Heights, Michigan 48314

Work Description:

Consultant - Management & Training. Temporary Help - Project Management on Transportation & Road modifications and Analysis of Technical Data concerning what types of engineering or test data are required to solve a specific problem.

**Gallop Corporation**

Certifying Agency: Detroit Department of Transportation

Certification Date: 03/17/2017

Certification Type: DBE

Service Category: Consultant, Other

Dr. Chawn-Yaw Jeng

Phone: 301-838-0108; Fax: 301-838-0324; Email: [Gallopcorp@aol.com](mailto:Gallopcorp@aol.com)

451 Hungerford Drive, Suite 612, Rockville, Maryland 20850

Work Description:

To provide Engineering Services and other computer related services. Also to provide other scientific and technical consulting services.

**Gandhi and Associates, Inc.**

Certifying Agency: Michigan Department of Transportation

Certification Date: 08/02/2004

Certification Type: DBE

Service Category: Consultant, Engineering

P.K. Gandhi

Phone: 773-774-5910; Fax: 773-774-3815; Email: [pkg@pkgandhi.com](mailto:pkg@pkgandhi.com); Email 2: ; Email 3:

Website: [Q](#)

6035 N. Northwest Hwy, Ste. 306, Chicago, Illinois 60631

Work Description:

Engineering. MDOT vendor #04035

**GeoTran Consultants, LLC**

Certifying Agency: Michigan Department of Transportation

Certification Date: 06/06/2012

Certification Type: DBE

Service Category: Consultant

Tanweer Shah

Phone: 810-229-6805; Fax: 810-229-6561; Email: [tanweer.shah@geotranconsultants.com](mailto:tanweer.shah@geotranconsultants.com);

Email 2: ; Email 3:

Website: [www.geotranconsultants.com](http://www.geotranconsultants.com)

10315 E. Grand River Ave Ste. 201 , Brighton, Michigan 48116

Work Description:

Engineering Services MDOT Vendor # 07310

MDOT Codes:

dgeo - Design - Geotechnical

dgea - Design - Geotechnical: Advanced

**Geometrics Engineering P.S.**

Certifying Agency: Michigan Department of Transportation

Certification Date: 07/29/2015

Certification Type: Both

Service Category: Airport Concessionaire, Engineering

Abhijit Bathe

Phone: 206-739-7399; Fax: 000-000-0000; Email: [abhijit@geometricseng.com](mailto:abhijit@geometricseng.com); Email 2: ;

Email 3:

Website: <http://geometricseng.com>

8819 230th Way NE, Redmond, Washington 98053

Work Description:

Geotechnical design, pavement design, and construction management services for airports and consulting firms, preparation of plans and specifications, construction bid support services and engineering design reports.

**Great Lakes Engineering Group, LLC**

Certifying Agency: Michigan Department of Transportation

Certification Date: 12/04/2005

Certification Type: DBE

Service Category: Consultant, Engineering

Amy Trahey

Phone: 517-363-4400; Fax: 517-363-4036; Email: [amy@glengineering.com](mailto:amy@glengineering.com); Email 2: ;

Email 3:

Website: [www.glengineering.com](http://www.glengineering.com)

521 Seymour St, Lansing, Michigan 48933

Work Description:

Engineering Services. MDOT Vendor # 07671

MDOT Codes:

cta - Construction Testing: Aggregates  
bpi - Const Insp: HMA Pavement  
ceb - Const Eng: Bridges & Ancillary Structures  
cibp - Construction Inspection: Bridge Painting  
dbs - Design - Bridges: Scoping  
dbsi - Design - Bridges: Safety Inspection  
cea - Construction Engineering: Assistance  
ctc - Construction Testing: Concrete  
cer - Construction Engineering: Roadway  
db - Design - Bridges  
cib - Const Insp: Bridges & Ancillary Structures  
cits - Construction Inspection: Traffic Safety  
dbus - Design- Bridges: Safety Insp- Underwater  
dblr - Design - Bridges: Load Rating  
csot - Construction Services: Office Technician  
cir - Construction Inspection: Roadway  
cela - Const Eng: Roadway-Local Agency Program  
ctd - Construction Testing: Density

**Hinman Consulting Engineers, Inc.**

Certifying Agency: Michigan Department of Transportation

Certification Date: 06/20/2017

Certification Type: DBE

Service Category: Consultant

Eve Hinman

Phone: 415-621-4423; Fax: 415-621-4447; Email: [ehinman@hce.com](mailto:ehinman@hce.com); Email 2: ; Email 3:

Website: <http://www.hce.com>

One Bush Street, Ste. 510, San Francisco, California 94104

Work Description:

Engineering Services

**Intelligent Design & Construction Solutions, LLC**

Certifying Agency: Michigan Department of Transportation

Certification Date: 07/10/2017

Certification Type: DBE

Service Category: Engineering

Geraldine Ryan

Phone: 708-637-0501; Fax: 708-445-7538; Email: [Gerry.R@idcs-llc.com](mailto:Gerry.R@idcs-llc.com); Email 2: ; Email 3:

200 W. Adams St., Chicago, Illinois 60606

Work Description:

Engineering Services - Electrical Engineering

**JMS Engineering Services, LLC**

Certifying Agency: Wayne County

Certification Date: 05/07/2010

Certification Type: DBE

Service Category: Engineering

Juan M. Snead

Phone: 313-399-2932; Fax: 313-270-3364; Email: [jmsengsvcs@gmail.com](mailto:jmsengsvcs@gmail.com); Email 2: ;

Email 3:

15375 Artesian, Detroit, Michigan 48223

Work Description:

Engineering Services (DBE)

**JRED Engineering, Inc.**

Certifying Agency: Wayne County

Certification Date: 10/10/2007

Certification Type: DBE

Service Category: Engineering

Esteban Cabello

Phone: 313-565-5580; Fax: ; Email: [jredengineering@comcast.net](mailto:jredengineering@comcast.net); Email 2: ; Email 3: 5608 N. Charlesworth Street, Dearborn Hgts., Michigan 48127

Work Description:

Engineering Services (Electrical and Mechanical) (DBE)

**Jacobs Gate & Associates, LLC**

Certifying Agency: Michigan Department of Transportation

Certification Date: 10/06/2005

Certification Type: DBE

Service Category: Consultant

Rey Obiora

Phone: 313-502-5160; Fax: 313-483-0949; Email: [rey@jacobsgateassociates.com](mailto:rey@jacobsgateassociates.com); Email 2: ; Email 3:

Website: [www.jacobsgateassociates.com](http://www.jacobsgateassociates.com)

615 Griswold St. STE 407, Detroit, Michigan 48226

Work Description:

Building Inspections and demolition services. MDOT vendor #05799

**Jacobsen Daniels Associates L L C**

Certifying Agency: Wayne County

Certification Date: 03/26/2002

Certification Type: Both

Service Category: Airport Concessionaire, Consultant

Darryl H. Daniels

Phone: (734) 961-3200; Fax: (734) 961-3204; Email: [certifications@jacobsendaniels.com](mailto:certifications@jacobsendaniels.com); Email 2: ; Email 3:

Website: [www.jacobsendaniels.com](http://www.jacobsendaniels.com)

121 Pearl Street, Ypsilanti, Michigan 48197

Work Description:

Other Management Consulting Services (Airport Planning Consulting) (DBE/ACDBE) 561618  
Traffic Engineering Consulting Services (DBE/ACDBE) 541330 Transportation Management Consulting Services (DBE/ACDBE) 541614 Limited Service Restaurants (ACDBE) Drinking Places (Alcoholic Beverages) (ACDBE) 722410 Management Services (Retail/Airport Concessions) (DBE/ACDBE) 561110 Gift, Novelty and Souvenir Stores (DBE/ACDBE) 453220 Parking Lots & Garages (DBE/ACDBE) 812930

**K & S Engineers, Inc.**

Certifying Agency: Michigan Department of Transportation

Certification Date: 03/13/2002

Certification Type: DBE

Service Category: Consultant, Engineering

Dibakar Sundi

Phone: 219-924-5231; Fax: 219-924-5271; Email: [dsundi@kandsengineers.com](mailto:dsundi@kandsengineers.com); Email 2: ; Email 3:

Website: [www.kandsengineers.com](http://www.kandsengineers.com)

9715 Kennedy Ave. , Highland, Indiana 46322

Work Description:

Geotechnical and environmental consulting, materials testing, and soil boring. MDOT vendor #08386

**LS Engineering, Inc.**

Certifying Agency: Michigan Department of Transportation

Certification Date: 07/22/2004

Certification Type: DBE

Service Category: Consultant, Engineering

Carol A. Smith

Phone: 616-225-1944; Fax: 616-643-0810; Email: [Smithc@LSEngineering.com](mailto:Smithc@LSEngineering.com); Email 2: ; Email 3:

Website: [www.LSEngineering.com](http://www.LSEngineering.com)

200 S. Clay Street , Greenville, Michigan 48838

Work Description:

\*\*\*As of May 11, 2010 Scott Civil Engineering is now a subsidiary of L.S. Engineering, Inc.\*\*\* Consulting Engineers-Inspection, Testing, Construction Engineering, Design &

Related Heavy Highway work. Also MDOT prequalified in: dhi - Design-Hydraulics 1 csot - Construction Services: Office Technician cir - Construction Inspection: Roadway cib - Construction Inspection: Bridges & Ancillary Structures MDOT vendor #08378

MDOT Codes:

cta - Construction Testing: Aggregates  
ceb - Const Eng: Bridges & Ancillary Structures  
dbsi - Design - Bridges: Safety Inspection  
ctd - Construction Testing: Density  
bpi - Const Insp: HMA Pavement  
nfsp - Design - Traffic: Signing - Non-Freeway  
ctc - Construction Testing: Concrete  
cer - Construction Engineering: Roadway  
dr - Design - Roadway  
db - Design - Bridges  
dtpm - Design - Traffic: Pavement Markings  
dhii - Design - Hydraulics II  
cea - Construction Engineering: Assistance  
cela - Const Eng: Roadway-Local Agency Program  
dri - Design - Roadway: Intermediate  
dblr - Design - Bridges: Load Rating  
dbs - Design - Bridges: Scoping  
cibp - Construction Inspection: Bridge Painting  
cits - Construction Inspection: Traffic Safety  
mot - Design-Traffic: WorkZone Maint of Traffic

**M3 Engineering Group PC**

Certifying Agency: Michigan Department of Transportation

Certification Date: 02/09/2016

Certification Type: DBE

Service Category: Engineering

Marjorie Melton

Phone: 314-558-0699; Fax: 314-588-9442; Email: [marjorie.melton@m3eg.com](mailto:marjorie.melton@m3eg.com); Email 2: ;

Email 3:

Website: <http://www.m3eg.com>

911 Washington Ave Suite 620, St. Louis, Missouri 63101

Work Description:

Civil and Environmental Engineering

**McGuiness Unlimited, Inc**

Certifying Agency: Detroit Department of Transportation

Certification Date: 02/23/2007

Certification Type: DBE

Service Category: Engineering, Other

Erin Mc Guinness

Phone: 216-941-8411; Fax: 216-941-4980; Email: [erinm@mcguinessunlimited.com](mailto:erinm@mcguinessunlimited.com); Email

2: ; Email 3:

Website: [www.mcguinessunlimited.com](http://www.mcguinessunlimited.com)

15724 Stillwood Ave , Cleveland , Ohio 44111

Work Description:

Architectural and Engineering Services.

**Native Engineers, LLC**

Certifying Agency: Michigan Department of Transportation

Certification Date: 11/07/2017

Certification Type: DBE

Service Category: Consultant

Sean Warren

Phone: 985-778-4337; Email: [spwarren3@gmail.com](mailto:spwarren3@gmail.com)

1042 Whitehall Dr., Mandeville, Louisiana 70448

Work Description:

Engineering Services, New Single Family Housing Construction, New Multifamily Housing Construction (Except For-Sale Builders), Land Subdivision, Highway, Street, and Bridge Construction

#### **PACO Group, Inc.**

Certifying Agency: Detroit Department of Transportation  
 Certification Date: 04/30/2010  
 Certification Type: DBE  
 Service Category: Consultant, Other  
 Randy Buchalski  
 Phone: 212-685-0578; Fax: 212-685-1379; Email: [rbuchalski@pacogroup.com](mailto:rbuchalski@pacogroup.com)  
 Website: <http://www.pacogroup.com>  
 110 William Street Suite 3010, New York, New York 10038  
Work Description:  
 Project, program and construction management support services.

#### **R.M Chin & Associates, Inc.**

Certifying Agency: Wayne County  
 Certification Date: 09/30/2016  
 Certification Type: DBE  
 Service Category: Construction  
 Eileen Chin  
 Phone: 312644-0999; Fax: ; Email: ; Email 2: ; Email 3:  
 500 West 18th St. Suite 200, Chicago, Illinois 60616  
Work Description:  
 NAICS Code 8: 541340 Engineering Services and Consulting; Construction inspection services; Professional Design

#### **RS Engineering, LLC**

Certifying Agency: Michigan Department of Transportation  
 Certification Date: 06/24/2004  
 Certification Type: DBE  
 Service Category: Consultant, Engineering  
 Thomas Sereseroz  
 Phone: 517-908-0877; Fax: 517-908-0879; Email: [tsereseroz@rs-eng.com](mailto:tsereseroz@rs-eng.com); Email 2: ;  
 Email 3:  
 Website: [www.rs-eng.com](http://www.rs-eng.com)  
 915 Centennial Way, Ste. 380, Lansing, Michigan 48917  
Work Description:  
 Engineering Services. Also MDOT Prequalified in: dbc - Design - Bridges: Complex dblr - Design - Bridges: Load Rating dtcg - Design - Traffic: Capacity & Geometrics tsoc -Design - Traffic: Signal Operations - Complex dts - Design - Traffic: Signal csot - Construction Services: Office Technician cir - Construction Inspection: Roadway wzms - Design-Traffic: Work Zone Mobility & Safety MDOT vendor #05374 cib - Const Insp: Bridges & Ancillary Structure dhi - Design-Hydraulics I  
MDOT Codes:  
 cea - Construction Engineering: Assistance  
 mot - Design-Traffic:WorkZone Maint of Traffic  
 dtpm - Design - Traffic: Pavement Markings  
 dtsf - Design - Traffic: Signing - Freeway  
 nfsp - Design - Traffic: Signing - Non-Freeway  
 dr - Design - Roadway  
 dri - Design - Roadway: Intermediate  
 dtss - Design - Traffic: Safety Studies  
 db - Design - Bridges  
 cela - Const Eng:Roadway-Local Agency Program  
 cer - Construction Engineering: Roadway  
 bpi - Const Insp: HMA Pavement  
 ctc - Construction Testing: Concrete  
 cta - Construction Testing: Aggregates  
 drc - Design - Roadway: Complex  
 cit - Construction Inspection: Traffic Safety  
 ctd - Construction Testing: Density  
 durl - Design - Utilities: Roadway Lighting  
 dtso - Design - Traffic: Signal Operations  
 dbs - Design - Bridges: Scoping

#### **Rama Rao and Alfred Inc.**

Certifying Agency: Detroit Department of Transportation

Certification Date: 12/16/2003  
 Certification Type: DBE  
 Service Category: Consultant, Engineering  
 Rama Rao-Cherukuri  
 Phone: 3135359580; Fax: 3135357262; Email: [tracey@rra.cc](mailto:tracey@rra.cc) / [sateesh@rra.cc](mailto:sateesh@rra.cc)  
 Website: [www.rra.cc](http://www.rra.cc)  
 18447 W. Eight Mile Rd. , Detroit, Michigan 48219

Work Description:

Consulting engineers and architects - utility designs for water mains, storm and sanitary sewers, commercial and institutional buildings, roadway designs, pavements, sidewalks, underground electric ducts, telephone, cable tv, drainage ditches and surveying. prequalified by MDOT.

**Reliance Engineers LLC**

Certifying Agency: Michigan Department of Transportation  
 Certification Date: 04/07/2016  
 Certification Type: DBE  
 Service Category: Consultant, Engineering  
 Sena Kumarasena  
 Phone: 781-237-3824; Fax: 781-237-8717; Email: [senak@reliance-eng.com](mailto:senak@reliance-eng.com); Email 2: ;  
 Email 3:  
 30 Yarmouth Road, Wellesley, Massachusetts 02481

Work Description:

Engineering Design & Engineering Consulting Services

**SE3, LLC**

Certifying Agency: Michigan Department of Transportation  
 Certification Date: 04/16/2018  
 Certification Type: DBE  
 Service Category: Engineering  
 Vernal Stewart  
 Phone: 817-272-5545; Fax: 816-817-0747; Email: [vstewart@se3.us](mailto:vstewart@se3.us); Email 2: ; Email 3:  
 Website: <http://www.se3.us>  
 230 SW Main St. Ste 213, Lee's Summit, Missouri 64063

Work Description:

All Other Professional, Scientific and Technical Services. Engineering Services. Other Scientific and Technical Consulting Services.

**Scales and Associates, Inc.**

Certifying Agency: Wayne County  
 Certification Date: 07/17/2001  
 Certification Type: DBE  
 Service Category: Consultant, Engineering  
 Robin Scales-Wooten  
 Phone: (313) 962-8830; Fax: (313) 962-3776; Email: [rscales@scalesassoc.com](mailto:rscales@scalesassoc.com); Email 2: ;  
 Email 3:  
 Website: [www.scalesassoc.com](http://www.scalesassoc.com)  
 2727 Second Ave., Suite 232, Detroit, Michigan 48201

Work Description:

Engineering Services (DBE)

**Sigma Associates, Inc.**

Certifying Agency: Michigan Department of Transportation  
 Certification Date: 06/26/2000  
 Certification Type: DBE  
 Service Category: Consultant, Engineering, Other  
 Elham Shayota  
 Phone: 313-963-9700; Fax: 313-963-7626; Email: [eshayota@sigmaassociates.com](mailto:eshayota@sigmaassociates.com); Email  
 2: ; Email 3:  
 Website: <http://www.sigmaassociates.com>  
 1900 St. Antoine Ste. 500, Detroit, Michigan 48226

Work Description:

Engineering Consultants. Information technology. Computer systems integration analysis design services. Personnel Suppliers. MDOT vendor #02620



#### **Somat Engineering, Inc.**

Certifying Agency: Michigan Department of Transportation

Certification Date: 05/15/2002

Certification Type: DBE

Service Category: Consultant, Engineering

Gnanadesikan Ramanujam

Phone: 313-963-2721; Fax: 313-963-2736; Email: [kleblanc@somateng.com](mailto:kleblanc@somateng.com); Email 2: ;

Email 3:

Website: [www.somateng.com](http://www.somateng.com)

660 Woodward Avenue, Suite 2430, Detroit, Michigan 48226

#### Work Description:

Industrial Testing Laboratories services MDOT vendor #02927

#### MDOT Codes:

cer - Construction Engineering: Roadway

ceb - Const Eng: Bridges & Ancillary Structures

cta - Construction Testing: Aggregates

bpi - Const Insp: HMA Pavement

ctd - Construction Testing: Density

ctc - Construction Testing: Concrete

cea - Construction Engineering: Assistance

cib - Const Insp: Bridges & Ancillary Structures

hmaa - Construction Testing: HMA Assistance

dgeo - Design - Geotechnical

hmap - Construction Testing: HMA

cela - Const Eng: Roadway-Local Agency Program

ec - Environmental: Contamination

dgea - Design - Geotechnical: Advanced

csot - Construction Services: Office Technician

cir - Construction Inspection: Roadway

#### **Suber Strategies & Solutions Group LLC**

Certifying Agency: Michigan Department of Transportation

Certification Date: 11/19/2015

Certification Type: DBE

Service Category: Construction, Other

Steven Suber

Phone: 313-333-7854; Fax: 000-000-0000; Email: [ssuber1974@gmail.com](mailto:ssuber1974@gmail.com); Email 2: ;

Email 3:

1401 W. Fort St. Unit 44223, Detroit, Michigan 48244

#### Work Description:

Engineering Services

#### **Taiga Engineering, LLC**

Certifying Agency: Michigan Department of Transportation

Certification Date: 03/09/2006

Certification Type: DBE

Service Category: Consultant, Engineering

Patricia Schriener

Phone: 517-388-0014; Fax: 517-623-0374; Email: [patricia@taigaengineering.com](mailto:patricia@taigaengineering.com); Email 2:

; Email 3:

946 S. Clark Rd., Dansville, Michigan 48819

#### Work Description:

Engineering consulting services specializing in water resources. MDOT vendor #05628

#### MDOT Codes:

dhii - Design - Hydraulics II

dhi - Design - Hydraulics I

#### **TransSolutions, LLC**

Certifying Agency: Wayne County

Certification Date: 05/20/2004

Certification Type: DBE

Service Category: Consultant

Belinda Hargrove

Phone: 817-359-2950; Fax: 817-359-2959; Email: [bhargrove@transsolutions.com](mailto:bhargrove@transsolutions.com); Email 2:  
; Email 3:  
Website: [www.transsolutions.com](http://www.transsolutions.com)  
14600 Trinity Blvd, Suite 200, Fort Worth, Texas 76155  
Work Description:  
Engineering Services (DBE)

#### **Tyme Consulting Engineers, Inc.**

Certifying Agency: Michigan Department of Transportation  
Certification Date: 03/08/2001  
Certification Type: DBE  
Service Category: Consultant, Engineering  
Oge Udegbumam  
Phone: 734-522-0300; Fax: 734-522-0308; Email: [ogeu@tymeengineering.com](mailto:ogeu@tymeengineering.com); Email 2: ;  
Email 3:  
Website: [www.tymeengineering.com](http://www.tymeengineering.com)  
32121 Schoolcraft Rd, Livonia, Michigan 48150  
Work Description:

Additional work codes: hmaa - construction testing hot mix asphalt assistance Engineering services. MDOT vendor #08744

#### MDOT Codes:

cta - Construction Testing: Aggregates  
hmap - Construction Testing: HMA  
ceb - Const Eng: Bridges & Ancillary Structures  
cer - Construction Engineering: Roadway  
dbs - Design - Bridges: Scoping  
cela - Const Eng: Roadway-Local Agency Program  
ctd - Construction Testing: Density  
ctc - Construction Testing: Concrete  
cea - Construction Engineering: Assistance  
dits - Design- Traffic: ITS Design & System Mgr  
csot - Construction Services: Office Technician  
bpi - Const Insp: HMA Pavement  
cits - Construction Inspection: Traffic Safety  
cibp - Construction Inspection: Bridge Painting  
dbsi - Design - Bridges: Safety Inspection  
cib - Const Insp: Bridges & Ancillary Structur  
cir - Construction Inspection: Roadway  
hmaa - Construction Testing: HMA Assistance

#### **Value Engineering, LLC**

Certifying Agency: Michigan Department of Transportation  
Certification Date: 06/19/2014  
Certification Type: DBE  
Service Category: Consultant, Engineering  
Jon Kolbasa  
Phone: 517-348-9045; Fax: 517-969-5181; Email: [jkolbasa@val-engineering.com](mailto:jkolbasa@val-engineering.com); Email 2:  
; Email 3:  
Website: [www.val-engineering.com](http://www.val-engineering.com)  
1031 N. Washington Avenue, Lansing, Michigan 48906  
Work Description:

Preliminary and final design services for local streets, highways, and interstate projects.  
MDOT Vendor # 07924

#### MDOT Codes:

dtpm - Design - Traffic: Pavement Markings  
dr - Design - Roadway

#### **Ziennick Foster Engineering, LLC**

Certifying Agency: Michigan Department of Transportation  
Certification Date: 11/28/2012  
Certification Type: DBE  
Service Category: Consultant, Engineering  
Tammy Ziennick-Foster  
Phone: 517-627-8086 / 517-930-0438; Fax: 517-627-8086; Email:  
[tzfoster@zfengineering.com](mailto:tzfoster@zfengineering.com)

Website: <http://www.zfengineering.com>  
12350 Oneida Rd, Grand Ledge, Michigan 48837

Work Description:  
Engineering Services

**Public Relations (NAICS - 541820)**

**Avance Communications, Inc.**

Certifying Agency: Michigan Department of Transportation  
Certification Date: 12/16/2003  
Certification Type: Both  
Service Category: Airport Concessionaire, Construction, Other  
Acquanetta Pierce  
Phone: 313-961-0084; Fax: 313-961-5040; Email: [ap@avancecommunications.com](mailto:ap@avancecommunications.com); Email 2: ; Email 3:

Website: [www.avancecommunications.com](http://www.avancecommunications.com)  
535 Griswold St. The Buhl Building Ste. 111-222, Detroit, Michigan 48226

Work Description:  
Strategic public relations, crisis communication programs, graphic design, video and multimedia presentation, newsletters. MDOT vendor #08469

**Beltran Media**

Certifying Agency: Michigan Department of Transportation  
Certification Date: 10/01/2009  
Certification Type: DBE  
Service Category: Consultant  
Terry Beltran  
Phone: 248-977-2827; Fax: ; Email: [terry@beltranmedia.com](mailto:terry@beltranmedia.com); Email 2: ; Email 3:

Website: [www.beltranmedia.com](http://www.beltranmedia.com)  
7064 Oak Meadows Dr., Clarkston, Michigan 48348

Work Description:  
The Company provides Media Marketing, Public Relations, Events Planning, Video Production Services and Language Translation Services.

**Chandler Campbell Daschelle**

Certifying Agency: Michigan Department of Transportation  
Certification Date: 02/23/2016  
Certification Type: Both  
Service Category: Airport Concessionaire, Consultant  
Darrell Searcy  
Phone: 404-643-9747; Fax: 561-630-5885; Email: [darrell@chandlercampbelle.com](mailto:darrell@chandlercampbelle.com); Email 2: ; Email 3:

Website: <http://www.chandlercampbelle.com>  
310 Vizcaya Dr, Palm Beach Gardens, Florida 33418

Work Description:  
also NAICS Work Code 611430 General Consulting

**Clay-Doh Creatives LLC**

Certifying Agency: SMART  
Certification Date: 05/05/2006  
Certification Type: DBE  
Service Category: Other  
Stephan Clay  
Phone: 313-399-5396; Fax: 313-731-0624; Email: [sclay@claydohcreatives.com](mailto:sclay@claydohcreatives.com)  
3430 E. Jefferson Ste. 850, Detroit, Michigan 48207

Work Description:  
SMART Certified Advertising and Related Services, Video Production, Media Buy Agencies, Public Relations.

**Community Awareness Services Inc**

Certifying Agency: Michigan Department of Transportation  
Certification Date: 10/15/2013  
Certification Type: DBE  
Service Category: Other  
Jerri Anderson

Phone: 281-820-7413; Fax: 844-272-6452; Email: [cas@casprograms.com](mailto:cas@casprograms.com); Email 2: ; Email 3:

Website: <http://www.casprograms.com>

397 N. Sam Houston Parkway E., Suite 125, Houston, Texas 77060

Work Description:

Public Relations Agencies.

**DTW Air Ventures**

Certifying Agency: Wayne County

Certification Date: 02/18/2016

Certification Type: ACDBE

Service Category: Airport Concessionaire

Jim Stapleton

Phone: 586-751-1960; Fax: 586-751-1964; Email: [jstapes@att.net](mailto:jstapes@att.net); Email 2: ; Email 3:

4484 Lake Forest Drive East, Ann Arbor, Michigan 48108

Work Description:

\* Administrative & General Management Consulting Services \* Marketing Consulting Services \* Public Relations Agencies \* Gift, Novelty and Souvenir Stores

**E. Austell Associates, Inc.**

Certifying Agency: Michigan Department of Transportation

Certification Date: 01/30/2003

Certification Type: DBE

Service Category: Consultant

Elnora Austell

Phone: 248-661-0130 / 248-302-8017; Fax: 248-661-3321; Email: [eaustell@comcast.net](mailto:eaustell@comcast.net);

Email 2: ; Email 3:

5412 S. Piccadilly Circle , West Bloomfield, Michigan 48322

Work Description:

Communications consultant. Advertising / media, marketing research, and public relations consulting services. MDOT vendor # 05127

**First Media Group, Inc.**

Certifying Agency: Michigan Department of Transportation

Certification Date: 06/25/2001

Certification Type: Both

Service Category: Airport Concessionaire, Consultant

Delora Hall-Tyler A.P.R.

Phone: 248-354-8705; Fax: 248-355-0346; Email: [delorahtyler@firstmediagroup.net](mailto:delorahtyler@firstmediagroup.net); Email

2: ; Email 3:

Website: [www.firstmediagroup.net](http://www.firstmediagroup.net)

26677 West 10 Mile Rd., Southfield, Michigan 48034

Work Description:

MDOT DBE/ACDBE Advertising, marketing and public relations/public information. MDOT vendor #08033

**Global Public Intelligence, LLC**

Certifying Agency: Michigan Department of Transportation

Certification Date: 01/29/2018

Certification Type: DBE

Service Category: Consultant

Clifford Davy

Phone: 818-934-2605; Email: [cliff@globalpublicintelligence.com](mailto:cliff@globalpublicintelligence.com)

Website: <http://www.globalpublicintelligence.com>

390 North Orange Avenue Suite 2300, Orlando, Florida 32801

Work Description:

Administrative Management and General Management Consulting Services. Public Relations Agencies. Professional and Management Development Training.

**Harriet Chen International**

Certifying Agency: Detroit Department of Transportation

Certification Date: 12/16/2003

Certification Type: DBE

Service Category: Consultant

**Harriet Chen**

Phone: 734-358-0866; Fax: ; Email: [hchen@hcint.com](mailto:hchen@hcint.com); Email 2: ; Email 3:

Website: [n/a](#)

5720 W. Liberty Rd. , Ann Arbor, Michigan 48103

Work Description:

Consultants in communications, public relations, marketing, business development, sales, and promotion within the telematics, wireless and ITS industry.display advertising, media buying, advertising material distribution service

**Helen Dixon and Company Inc.**

Certifying Agency: Wayne County

Certification Date: 02/25/2003

Certification Type: DBE

Service Category: Consultant

Helen Dixon

Phone: (414) 964-8053; Fax: (414) 964-8059; Email:

[helen.dixon@dixonandcompanyinc.com](mailto:helen.dixon@dixonandcompanyinc.com); Email 2: ; Email 3:

Website: [0](#)

3041 E. Newport Court, Milwaukee, Wisconsin 53211

Work Description:

Marketing Consulting Services (DBE/ACDBE) Public Relations Agencies (DBE/ACDBE)

**InVerve Marketing, Inc.**

Certifying Agency: Michigan Department of Transportation

Certification Date: 10/28/2011

Certification Type: DBE

Service Category: Consultant, Other

Lisa Smith

Phone: 517-485-7237; Fax: 517-485-7354; Email: [lisa@invervemarketing.com](mailto:lisa@invervemarketing.com); Email 2: ;

Email 3:

Website: [www.invervemarketing.com](http://www.invervemarketing.com)

1035 N. Washington, Lansing, Michigan 48906

Work Description:

Full service advertising agency integrating marketing, public relations, media buying, web design, communications and media management.

**Interactive Elements Incorporated**

Certifying Agency: Michigan Department of Transportation

Certification Date: 11/16/2017

Certification Type: DBE

Service Category: Consultant

Susan Gilbert

Phone: 212-490-9090; Fax: 212-490-9611; Email: [sbg@ieitransit.com](mailto:sbg@ieitransit.com)

60 West 55th Street, New York, New York 10019

Work Description:

541611 - Support Activities for Rail Transportation, All Other Professional, Scientific, and Technical Services, Bus and Other Motor Vehicle Transit Systems, Other Urban Transit Systems, Public Relations Agencies, Mixed Mode Transit Systems, Commuter Rail Systems, Administrative Management and General Management Consulting Services

**Lobrien Enterprises, L.T.**

Certifying Agency: Michigan Department of Transportation

Certification Date: 02/27/2017

Certification Type: DBE

Service Category: Consultant

Mary Lobron

Phone: 610-889-2005; Fax: 610-889-2006; Email: [mary@lobron.com](mailto:mary@lobron.com); Email 2: ; Email 3:

Website: <http://www.lcladvisors.com>

1127 Edgewood Ave., Berwyn, Pennsylvania 19312

Work Description:

Administrative Management and General Management Consulting Services, Public Relations Agencies, Process, Physical Distribution and Logistics Consulting Services.

**Lovio-George, Inc.**

Certifying Agency: Michigan Department of Transportation  
 Certification Date: 11/26/2002  
 Certification Type: DBE  
 Service Category: Consultant, Other  
 Marlene Bruder  
 Phone: 313-832-2210; Fax: 313-831-0240; Email: [mbruder@loviogeorge.com](mailto:mbruder@loviogeorge.com); Email 2: ;  
 Email 3:  
 Website: <http://www.loviogeorgeinc.com>  
 681 West Forest , Detroit, Michigan 48201  
Work Description:  
 Advertising/media, marketing research, and public relations. MDOT vendor #08554

**Mario L. Morrow and Associates**

Certifying Agency: Wayne County  
 Certification Date: 12/12/2017  
 Certification Type: DBE  
 Service Category: Consultant  
 Mario Morrow  
 Phone: 313-800-5973; Fax: ; Email: ; Email 2: ; Email 3:  
 7650 Second Ave. STE 214 Mailbox 8, Detoro, Michigan 48202  
Work Description:  
 Public Relations & Media Relations.

**McConnell Communications, Inc.**

Certifying Agency: Michigan Department of Transportation  
 Certification Date: 04/26/2007  
 Certification Type: Both  
 Service Category: Airport Concessionaire, Consultant, Other  
 Darci McConnell  
 Phone: 313-237-0100; Fax: 313-237-0104; Email: [darci@dmcconnell.com](mailto:darci@dmcconnell.com); Email 2: ; Email  
 3:  
 Website: [www.dmcconnell.com](http://www.dmcconnell.com)  
 400 Monroe St. Suite 610, Detroit, Michigan 48226  
Work Description:  
 ACDBE Public Relations / Media / Marketing Pub. Relations & Advertise MDOT vendor  
 #05882

**Metro Strategies, Inc.**

Certifying Agency: Detroit Department of Transportation  
 Certification Date: 02/05/2013  
 Certification Type: DBE  
 Service Category: Consultant, Other  
 Terrence Hicks  
 Phone: 3136051789; Fax: n/a; Email: [thicks@metrostrategies.org](mailto:thicks@metrostrategies.org); Email 2: ; Email 3:  
 Website: <http://www.metrostrategies.org>  
 28467 Lathrup Blvd, Lathrup Village, Michigan 48076  
Work Description:  
 Work development, community outreach/relations and training.

**N Touch Communications Group**

Certifying Agency: Wayne County  
 Certification Date: 11/07/2003  
 Certification Type: Both  
 Service Category: Airport Concessionaire, Other  
 Cheryl L. Hudson  
 Phone: (248) 423-9205, x223; Fax: (248) 423-9209; Email: [chudson@ntouchgroup.com](mailto:chudson@ntouchgroup.com)  
 Website: [www.ntouchgroup.com](http://www.ntouchgroup.com)  
 21700 Northwestern Hwy, Suite 915, Southfield, Michigan 48075  
Work Description:  
 Advertising, marketing, public relations, graphic design, event planning, promotional  
 products, wayfinding signage- DBE/ACDBE

**Nspiregreen, LLC**

Certifying Agency: Detroit Department of Transportation

Certification Date: 10/01/2014  
 Certification Type: DBE  
 Service Category: Consultant, Other  
 Chancee Lundy  
 Phone: 202-434-8921; Fax: 1-888-347-2417; Email: [clundy@nspiregreen.com](mailto:clundy@nspiregreen.com)  
 Website: <http://nspiregreen.com>  
 601 Pennsylvania Ave. NW South Building Suite 900, Washington , D. of Columbia 20004  
Work Description:  
 A Professional Consulting firm providing urban and regional planning, environmental services and public involvement.

#### **Piper & Gold LLC**

Certifying Agency: Michigan Department of Transportation  
 Certification Date: 08/03/2016  
 Certification Type: DBE  
 Service Category: Consultant  
 Kathleen Synder  
 Phone: 517-999-0820; Fax: 000-000-0000; Email: [kate@piperandgold.com](mailto:kate@piperandgold.com); Email 2: ;  
 Email 3:  
 Website: <http://www.piperandgold.com>  
 313 1/2 E. Grand River, Lansing, Michigan 48906  
Work Description:  
 Public Relations

#### **The McCormick Group, Inc.**

Certifying Agency: Detroit Department of Transportation  
 Certification Date: 11/18/2011  
 Certification Type: DBE  
 Service Category: Consultant, Other  
 Mattie McCormick  
 Phone: 317-575-4126; Fax: 317-575-4180; Email: [mccormickmatti@gmail.com](mailto:mccormickmatti@gmail.com); Email 2: ;  
 Email 3:  
 Website: <http://www.mccormick-group.com>  
 7832 Timber Run Ct., Indianapolis, Indiana 46256  
Work Description:  
 Public Involvement, Market Research and Advertising.

#### **The Prewitt Group, LLC**

Certifying Agency: Michigan Department of Transportation  
 Certification Date: 03/01/2013  
 Certification Type: DBE  
 Service Category: Consultant, Other  
 Renee Prewitt  
 Phone: 248-515-1941; Fax: 248-757-2682; Email: [Rprewitt@ThePrewittGroup.com](mailto:Rprewitt@ThePrewittGroup.com); Email  
 2: ; Email 3:  
 Website: <http://ThePrewittGroup.com>  
 4485 Chisholm Trail, Bloomfield Hills, Michigan 48301  
Work Description:  
 Public Relations consulting, strategic communications, video production services, social media, media relations, special events office and business management.  
MDOT Codes:  
 QB1 - Media/Marketing Pub Relation & Advertise

#### **Communications (NAICS – 541840)**

#### **Avance Communications, Inc.**

Certifying Agency: Michigan Department of Transportation  
 Certification Date: 12/16/2003  
 Certification Type: Both  
 Service Category: Airport Concessionaire, Construction, Other  
 Acquanetta Pierce  
 Phone: 313-961-0084; Fax: 313-961-5040; Email: [ap@avancecommunications.com](mailto:ap@avancecommunications.com); Email  
 2: ; Email 3:  
 Website: [www.avancecommunications.com](http://www.avancecommunications.com)

535 Griswold St. The Buhl Building Ste. 111-222, Detroit, Michigan 48226

Work Description:

Strategic public relations, crisis communication programs, graphic design, video and multimedia presentation, newsletters. MDOT vendor #08469

**Brooklyn Outdoor, LLC**

Certifying Agency: Michigan Department of Transportation

Certification Date: 02/26/2018

Certification Type: DBE

Service Category: Consultant

Candiced Simons

Phone: 248-705-6085; Email: [candice@brooklynoutdoor.com](mailto:candice@brooklynoutdoor.com)

Website: <http://brooklynoutdoor.com>

413 North Harvey, Plymouth, Michigan 48170

Work Description:

Advertising Agencies, \$15.0 Million. Media Representatives, \$15.0 Million.

**Cognos Advertising**

Certifying Agency: SMART

Certification Date: 08/12/2005

Certification Type: DBE

Service Category: Other

Jim Holley

Phone: 313-871-2800; Fax: 313-972-2901; Email:

30 Josephine , Detroit, Michigan 48202

Work Description:

SMART Certified Advertising and Marketing; Media Buying; Direct Mail Advertising; Media Representative.

**E. Austell Associates, Inc.**

Certifying Agency: Michigan Department of Transportation

Certification Date: 01/30/2003

Certification Type: DBE

Service Category: Consultant

Elnora Austell

Phone: 248-661-0130 / 248-302-8017; Fax: 248-661-3321; Email: [eaustell@comcast.net](mailto:eaustell@comcast.net);

Email 2: ; Email 3:

5412 S. Piccadilly Circle , West Bloomfield, Michigan 48322

Work Description:

Communications consultant. Advertising / media, marketing research, and public relations consulting services. MDOT vendor # 05127

**Metro Strategies, Inc.**

Certifying Agency: Detroit Department of Transportation

Certification Date: 02/05/2013

Certification Type: DBE

Service Category: Consultant, Other

Terrence Hicks

Phone: 3136051789; Fax: n/a; Email: [thicks@metrostrategies.org](mailto:thicks@metrostrategies.org); Email 2: ; Email 3:

Website: <http://www.metrostrategies.org>

28467 Lathrup Blvd, Lathrup Village, Michigan 48076

Work Description:

Work development, community outreach/relations and training.

**The Prewitt Group, LLC**

Certifying Agency: Michigan Department of Transportation

Certification Date: 03/01/2013

Certification Type: DBE

Service Category: Consultant, Other

Renee Prewitt

Phone: 248-515-1941; Fax: 248-757-2682; Email: [Rprewitt@ThePrewittGroup.com](mailto:Rprewitt@ThePrewittGroup.com); Email

2: ; Email 3:

Website: <http://ThePrewittGroup.com>

4485 Chisholm Trail, Bloomfield Hills, Michigan 48301



Work Description:

Public Relations consulting, strategic communications, video production services, social media, media relations, special events office and business management.

MDOT Codes:

QB1 - Media/Marketing Pub Relation & Advertise

## Attachment C: MONITORING AND ENFORCEMENT MECHANISMS

The following sections contain the standards, policies, practices and procedures RTA uses to assess whether a contractor is in compliance with regulatory and contract requirements applicable to DOT-assisted projects:

### A. Contract Requirements and Remedies

Contract requirements and remedies are provided in this DBE program and by administrative policies, practices and procedures requirements in each contract. All contractors, as a condition of participation in any DOT-assisted contract, shall agree to the terms of this DBE program, and shall incorporate the DBE program and the DBE administrative policies, practices and procedures requirements into their contracts and subcontracts at all tiers.

1. Contracts Provisions - The RTA requires each project supported by DOT-assisted funds to include in its contract terms and conditions set forth in the RTA's contract with the Contractor.
2. Auditing and Inspection - RTA reserves the right to audit the records and of its Contractors and any Subcontractors of any tier for the purpose of verifying the DBE participation and/or adherence to the DBE Program requirements. Contractors and Subcontractors shall permit access to their records at the request of RTA.

### B. Regulatory Provisions

The federal government has available several enforcement mechanisms that it may apply to firms participating in the DBE program, including, but not limited to, the following:

1. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises Department of Transportation Financial Assistance Programs; particularly, Subpart F, Compliance and Enforcement
2. 49 CFR Part 31 – Program Fraud Civil Remedies
3. 49 CFR Part 29 – Government-wide Debarment and Suspension (Non-Procurement) and Government-wide Requirements for Drug-Free Workplace
4. Prosecution pursuant to 18 USC 1001.

### **C. Findings of Non-Compliance and Administrative Sanctions**

Contractors found not to be compliant with any part of the DBE program requirements shall be notified of RTA's finding of Non-Compliance, in writing. The notice shall cite the DBE program requirement under which the contractor is noncompliant, state the date of the findings and the grounds on which the finding was made and state the category of sanctions being imposed.

Upon a finding of noncompliance, RTA may choose to impose sanctions including, but not limited to:

1. Suspension of Payment - RTA may suspend payment to the contractor of any monies held by it.
2. Termination of the Contract for Default .
3. Suspension and Debarment (49 CFR Part 29) - Information concerning the existence of a cause for suspension or debarment shall be reported, investigated and referred, when appropriate, to the proper official for consideration. After consideration, the official will issue the appropriate notice of proposed action.

### **D. Enforcement Mechanisms**

The federal government has available several enforcement mechanisms that it may apply to firms participating in the DBE program, including, but not limited to, the following:

1. Suspension or debarment proceedings pursuant to 49 CFR Part 26
2. Enforcement action pursuant to 49 CFR Part 31, and
3. Prosecution pursuant to 18 USC 1001.

### **E. Resolution of Disputes**

In the event of a dispute between RTA and Contractor, the aggrieved party shall notify the other party of the dispute within fourteen (14) days after such dispute arises. If the parties cannot thereafter resolve the dispute, each party shall identify a senior member of its management to meet to resolve the dispute by direct negotiation or, if agreed to by the Parties, through mediation with a neutral third parties selected by the Parties. See Contract Article V, entitled DISPUTES.

## Attachment D: DBE COMMERCIALY USEFUL FUNCTION (CUF) CHECKLIST/FORM

In order for the participation of a DBE on a contract to be counted towards the contract goal, the DBE must perform a Commercially Useful Function (CUF). The DBE must be responsible for the execution of a distinct element of work on a contract and carries out its responsibilities by actually performing, managing, and supervising the work involved in accordance with normal industry practice. The work should be as described on the written subcontract between the Contractor and the Subcontractor.

Every DBE must be certified, at least once, as having performed a Commercially Useful Function (CUF) on every Federal-Aid contract in which they participate. If the DBE has completed work, left the site and returns in a new calendar year to perform more work, review and certify the Commercially Useful Function (CUF) again.

### Workforce

The DBE employed a work force, separate and apart from that of the Contractor, other Subcontractors, or their affiliates. Check payrolls for flip-flopping of employees. Record the trade and number of employees on the Daily Work Report (DWR).

### Supervision

The work performed by the DBE was controlled and supervised by the DBE without duplication of supervisory personnel from the Contractor, other Subcontractors, or their affiliates. Coordination with the Contractor's supervisory personnel is expected.

### Material

The DBE subcontractor obtained and provided material independently from the Contractor or their affiliates, based on the Material Certifications provided.

### Equipment

The DBE subcontractor supplied equipment (owned, rented or leased). The equipment used was not obtained from the Contractor or their affiliates. Documentation such as rental agreements should be requested on exception if other evidence indicates possible compliance issue.

Some DBEs may not provide all of the elements listed above. The evaluation of a DBE Material Supplier should be based on material certifications provided. The evaluation of a DBE Professional Service should be based on the work product (e.g. Transit Service Study) provided.

The procedure requires that the attached certification form be signed by the person in the role of DBE compliance officer. By signing below the DBE Compliance officer as defined in the RTA DBE plan referenced below has reviewed the items above in reference to the work performed by the DBE firm on this project and found them to be providing a Commercially Useful Function (CUF) with respect to this contract.

If there are issues or questions concerning the performance or Commercially Useful Function certification for a DBE, contact the RTA (313) 402-1020 or the State of Michigan Department of Civil Rights, Capitol Tower Building, 110 W. Michigan Ave., Suite 800, Lansing, MI 48933, Phone: 517-335-3165, Fax: 517-241-0546, TTY: 517-241-1965 or by Email: [MDCR-INFO@michigan.gov](mailto:MDCR-INFO@michigan.gov)

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### **Disadvantaged Business Enterprise Monitoring Certification**

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_, hereby certifies that the DBE firm,  
\_\_\_\_\_, working on Project No. \_\_\_\_\_ entitled  
\_\_\_\_\_, has been monitored for compliance and meets the  
regulatory requirements and conditions set forth in **49 CFR Part 26** and the RTA Disadvantaged Business  
Enterprise Program Plan, as amended November 2018 Update.

Attest: Witness:

\_\_\_\_\_  
DBE Contract Compliance Officer

---

## Attachment E: DBE COMMITMENT FORMS FOR RTA VENDORS

### FORM 1: DISADVANTAGED BUSINESS ENTERPRISE (DBE) UTILIZATION

The undersigned bidder/offeror has satisfied the requirements of the bid specification in the following manner (please check the appropriate space):

\_\_\_\_\_ The bidder/offeror is committed to a minimum of \_\_\_\_\_ % DBE utilization on this contract.

\_\_\_\_\_ The bidder/offeror (if unable to meet the DBE goal of \_\_\_\_\_%) is committed to a minimum of \_\_\_\_\_% DBE utilization on this contract a submits documentation demonstrating good faith efforts.

Name of bidder/offeror's firm: \_\_\_\_\_

State Registration No. \_\_\_\_\_

By \_\_\_\_\_

(Signature) Title

### FORM 2: LETTER OF INTENT

Name of bidder/offeror's firm: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Name of DBE firm: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Description of work to be performed by DBE firm:

The bidder/offeror is committed to utilizing the above-named DBE firm for the work described above. The estimated dollar value of this work is \$ \_\_\_\_\_.

#### Affirmation

The above-named DBE firm affirms that it will perform the portion of the contract for the estimated dollar value as stated above.

By \_\_\_\_\_

(Signature) (Title)

**If the bidder/offeror does not receive award of the prime contract, any and all representations in this Letter of Intent and Affirmation shall be null and void.** (Submit this page for each DBE subcontractor.)

## ATTACHMENT F: MUCP DBE DIRECTORY

The following link will provide the reader with access to the Michigan Unified Certification Program, DBE searchable database - <http://mdotiboss.state.mi.us/UCP/>

## ATTACHMENT G: REGULATIONS 49 CFR PART 26

The following link will provide the reader with all of the requirements of the Code of Federal Regulations with regard to Disadvantaged Business Enterprise: <http://www.ecfr.gov/cgi-bin/text-idx?SID=63b26250d3fe883bcbf9e46bf57fddcb&mc=true&node=pt49.1.26&rgn=div5>